

MINUTES OF THE COMMON COUNCIL – April 14, 2020

A meeting of the City of Prairie du Chien Common Council was held on Tuesday, April 14, 2020 at 7:01 P.M. in City Hall. Mayor Dave Hemmer called the meeting to order.

ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call – Gilberts, Solomon, Bremmer and Wittrig present. Myers, Thornton, and Copus via ZOOM under Emergency Order 12 State of Wisconsin. City Staff present Mayor Hemmer, Chief Teynor (in hallway) and Administrator Abram. City Planner Frable, Zoning Administrator Rickleff, Utility Director Gates, City Attorney Czajakowski via ZOOM under Emergency Order 12 State of Wisconsin.
2. Certification of the open meeting law agenda requirements and approval of the agenda – Motion: Bremmer, Second: Solomon, Vote: 7-0.
3. Pledge of Allegiance – led by Wittrig

4. PUBLIC HEARINGS

A. PUBLIC HEARING - VACATING THE ALLEY RUNNING EAST AND WEST BETWEEN 1ST STREET AND MAIN STREET, PRIVATE LAND CLAIMS, PART OF FARM LOT 35, IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN. Public hearing was opened at 7:05 P.M. and Zoning Administrator Rickleff spoke on the vacation. No other comment and the public hearing closed at 7:06 P.M.

B. ACTION ON AFORESAID ITEM - RESOLUTION 2020-09 VACATING THE ALLEY RUNNING EAST AND WEST BETWEEN 1ST STREET AND MAIN STREET, PRIVATE LAND CLAIMS, PART OF FARM LOT 35, IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN. – Action: To approve Resolution 2020-09 and waive the reading. Motion: Gilberts, Second: Solomon, Vote: 7-0.

C. PUBLIC HEARING - VACATING THE ALLEY RUNNING EAST AND WEST IN BLOCK 184, LOWER P.D.C. ADDITION UNION, CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN. Public hearing was opened at 7:07 P.M. and Zoning Administrator Rickleff spoke on the vacation. No other comment and the public hearing closed at 7:08 P.M.

D. ACTION ON AFORESAID ITEM - RESOLUTION 2020-10 VACATING THE ALLEY RUNNING EAST AND WEST IN BLOCK 184, LOWER P.D.C. ADDITION UNION, CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN. - Action: To approve Resolution 2020-10 and waive the reading. Motion: Solomon, Second: Bremmer, Vote: 7-0.

5. CONSENT AGENDA:

- A. COUNCIL – March 17, 2020
- B. FINANCE – March 17, 2020
- C. AIRPORT COMMISSION – March 4, 2020
- D. OPERATOR LICENSE

(Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.) – Action: To approve the consent agenda. Motion: Gilberts, Second: Bremmer, Vote: 7-0.

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

- A. DISCUSSION AND ACTION: RESOLUTION 2020-11 COMMENDING THE SERVICE OF ALLIE THORNTON ON THE COMMON COUNCIL OF THE CITY OF PRAIRIE DU CHIEN. – Action: To approve Resolution 2020-11 and read aloud. Motion: Gilberts, Second: Solomon, Vote: 7-0.

8. CITY ADMINISTRATORS REPORT – Abram thanked all full time employees that help coordinate drive through election on April 7.

9. COMMITTEE REPORTS AND ACTIONS

A. FINANCE

1. DISCUSSION AND ACTION: CLAIMS – Action: To approve the claims. Motion: Gilberts, Second: Bremmer, Vote: 7-0.

B. AIRPORT COMMISSION

1. DISCUSSION AND ACTION: DISCUSSION AND ACTION: a) approving the land release document requesting the release of the clear zone easement (airport parcel 17B) on part of parcel #271-2396-0315 to allow for limited development of the parcel, b) directing staff to submit the land release document to the Wisconsin Bureau of Aeronautics and the Federal Aviation Administration, and 3) finding that the release and proposed development will not impact airport safety or operation. – Action: To approve the land release document, direct staff to submit land release document, and support that the release and proposed development will not impact airport safety. Motion: Bremmer, Second: Gilberts, Vote: 7-0.

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION: ORDINANCE 2020-03 REPEALING AND RECREATING sections 11.01(Board of Health Powers and Duties), 11.02(Health Officer), 11.04(Health Nuisances, Abatement), and 11.05(Communicable Diseases) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN. – Action: To approve Ordinance 2020-03 and waive the reading. Motion: Bremmer, Second: Solomon, Vote: 7-0.

B. DISCUSSION AND ACTION: Staffing changes and update due to COVID-19. – Administrator Abram gave an update on work schedule for employees and some who will be working from home due to COVID-19. Abram added what items have been closed (playgrounds, basketball courts, tennis courts, water fountains, bathrooms, etc) in recreation and what parks remain open as well as boat landings. Park and Recreation Coordinator Ulrich joined the meeting to add additional updates and Abram also read a letter from Parks Chairmen Tom Nelson. Abram also informed the council on changes to the travel policy and addendum to the personnel handbook to adopt Families First Coronavirus Response Act. Abram finally informed the council that he has tasked Clerk-Treasurer Tina Fuller to work on the budget with him to see where the city is at for revenues and expenses up to date and determine if cuts will need to be made. – Action: To approve all the items discussed by Administrator Abram. Motion: Gilberts, Second: Bremmer, Vote: 7-0.

11. ADJOURN (7:32 P.M.) – Motion: Thornton, Second: Bremmer, Vote: 7-0.

Submitted by
Chad Abram, City Administrator

Resolutions Adopted:

RESOLUTION 2020-09 VACATING THE ALLEY RUNNING EAST AND WEST BETWEEN 1ST STREET AND MAIN STREET, PRIVATE LAND CLAIMS, PART OF FARM LOT 35, IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN.

RESOLUTION 2020-10 VACATING THE ALLEY RUNNING EAST AND WEST IN BLOCK 184, LOWER P.D.C. ADDITION UNION, CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN.

RESOLUTION 2020-11 COMMENDING THE SERVICE OF ALLIE THORNTON ON THE COMMON COUNCIL OF THE CITY OF PRAIRIE DU CHIEN.

Ordinances Approved:

ORDINANCE 2020-03 REPEALING AND RECREATING sections 11.01(Board of Health Powers and Duties), 11.02(Health Officer), 11.04(Health Nuisances, Abatement), and 11.05(Communicable Diseases) OF THE MUNICIPAL CODE OF THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN.