

CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821 * Phone: (608) 326-6406 * Fax: (608) 326-6407 * www.cityofpdc.com

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday, May 21st, 2024 at 7:00 P.M.** or **VIA Join Zoom Meeting Click on the link and/or copy and paste in web browser and you will be placed in the waiting room to join the meeting. Join Zoom Meeting**

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting at: City Hall, 214 E. Blackhawk Avenue (kiosk) and on the official website above.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday, May 21st, 2024

Time: 7:00 P.M.

Location: Council Chambers

ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call.**
- 2. Certification of the open meeting law agenda requirements and approval of the agenda**
- 3. Pledge of Allegiance**

4. PUBLIC HEARINGS

5. CONSENT AGENDA:

- A. COMMON COUNCIL – May 7 and 15, 2024**
- B. FINANCE – May 7, 2024**
- C. LARIVIRIE FARM PARK BOARD – March 20, 2024**
- D. St. Feriole Island Class B 6 month seasonal, Drew Bode agent**
- E. Kwik Trip #842 Change of Agent – Sara Gannon**
- F. Street Party Closure for East Dunn St from last alley to the East to Fremont Street**
- G. Street Party Closure for Alley between 14th and 15th Streets 1100 Block**
- H. Special Event Permit 2251 East Campion Blvd High Mileage playing at a graduation party**

Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

8. CITY ADMINISTRATORS REPORT

9. COMMITTEE REPORTS AND ACTION

A. FINANCE

- 1. DISCUSSION AND ACTION: Claims**

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

11. OLD BUSINESS

12. ADJOURN TO CLOSED SESSION

A. Under Wisconsin State Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – R.E. Development Agreement

B. Under Wisconsin State Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – R.E. Land Purchase

13. CONVENE INTO OPEN SESSION

14. ACTION FROM CLOSED SESSION

15. ADJOURN

Chad Abram

Chad Abram, City Administrator

NOTE: The next regularly scheduled Council meeting will be Tuesday, June 4, 2024.

Agenda posted at City Hall on May 17, 2024 at 4:00 P.M.

PERSONS WITH DISABILITIES: *If you require special accommodations in order to attend this meeting, please contact City Hall at 608-326-6406 or at least 24 hours prior to meeting time.*

MINUTES OF THE COMMON COUNCIL May 7, 2024

A meeting of the Prairie du Chien Common Council was held on Tuesday, May 7, 2024 at 7:00 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 7:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present. City Staff present, Mayor Dave Hemmer, Police Chief Kyle Teynor, and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Ziegler, Second: Waller, Roll Call Vote: 8-0
3. Pledge of Allegiance: Ziegler

5. CONSENT AGENDA:

- A. COMMON COUNCIL – April 16, 2024
- B. FINANCE – April 16, 2024
- C. PARK BOARD – February 7, 2024
- D. LARIVIERE FARM PARK – February 21, 2024
- E. Mayoral appointment of Katie Achenbach to the Parks Board
- F. Prairie du Chien Little League – Class B beer license 6 month seasonal- Elizabeth Long – agent
- G. PDC Fire Association - Street Party Closure Permit for Villa Louis Road for Flea Market during Rendezvous, June 12-16, 2024
- H. PDC Fire Association - Secondhand Mall/Flea Market License for Flea Market during Rendezvous
- I. PDC Fire Association - Street Party Closure for Villa Louis Rd and 2nd St for PdC Fire Assoc - Family Fun Day Event, July 13, 2024.
- J. All American Circus – June 25th, 2024 at Hoffman Hall

Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.) – Action: To pull letter F and approve the rest and waive the fees for the PDC Fire Association. Motion: Ziegler, Second: Ingham, Voice Vote: 8-0. Riebe left at 7:03 P.M.

6. ITEMS REMOVED FROM CONSENT AGENDA – Action: To approve letter F. Motion: Ziegler, Second: Ingham, Voice Vote: 7-0. Riebe returned at 7:04 P.M.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

A. DISCUSSION AND ACTION: RESOLUTION 2024-05 AUTHORIZING RESOLUTION TO SUBMIT CDBG APPLICATION. – Action: To approve Resolution 2024-05 and waive the first and second reading. Motion: Ziegler, Second: Ingham, Voice Vote: 8-0.

B. DISCUSSION AND ACTION: RESOLUTION 2024-06 NONVIOLENT CIVIL RIGHTS DEMONSTRATION POLICY-RESOLUTION. – Action: To approve Resolution 2024-06 and waive the first and second reading. Motion: Crary, Second: Kiesau, Voice Vote: 8-0.

C. DISCUSSION AND ACTION: RESOLUTION 2024-07 AUTHORIZING RESOLUTION TO COMMIT MATCH CERT OF MATCH SECURED. – Action: To approve Resolution 2024-07 and waive the first and second reading. Motion: Ingham Second: Waller. Voice Vote: 8-0.

D. DISCUSSION AND ACTION: RESOLUTION 2024-08 55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK May 5-11, 2024 – Action: To approve Resolution 2024-08 and read the first and waive the second reading. Motion: Ziegler, Second: Ringgold, Voice Vote: 8-0.

E. DISCUSSION AND ACTION: RESOLUTION 2024-09 RECOGNIZING NATIONAL POLICE WEEK MAY 12-18, 2024 AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES AND SAFEGUARDING OUR DEMOCRACY. – Action: To approve Resolution 2024-09 and read the first and waive the second reading. Motion: Ingham, Second: Ringgold, Voice Vote: 8-0.

F. DISCUSSION AND ACTION: RESOLUTION 2024-10 DECLARING MAY 11TH 2024 AS WORLD MIGRATORY BIRD DAY IN THE CITY OF PRAIRIE DU CHIEN. Action: To approve Resolution 2024-10 and waive the first and second reading. Motion: Ziegler, Second: Waller, Voice Vote: 8-0.

G. DISCUSSION AND ACTION: Resolution 2024-11 DECLARING MAY IS MENTAL HEALTH MONTH IN PRAIRIE DU CHIEN, WI.- Action: To approve resolution 2024-11 and read the first and waive the second reading. Motion: Ingham, Second: Crary, Voice Vote: 8-0.

8. CITY ADMINISTRATORS REPORT

- Public Safety Center – Update – Had a meeting last week and the “Interior Blueprint Layout” was approved by all attending. Our plan is to have an informative meeting with the Common Council in late June and hold a public meeting in July for the exterior of the building.
- PFAS Update on Well 2
- Comprehensive Plan group meet today for the kickoff meeting to update the plan every 20 years by State Law.
- Hoffman Hall had 1,188 check ins \$1320.00 in revenue open pickle ball lead the revenue.
- Lifeguards are still needed for this summer at the Aquatic Park starting pay is \$16.65/hr, contact Morgan Crary.
- City Street Department is still looming for summer help contact Nick Gilberts at the Street Shop for additional information.

- Todd Berry won the hanger hearing last week in court with Attorney Teasdale, according to Todd the FAA and the BOA are using our effort as an example for multiple airports.

9. COMMITTEE REPORTS AND ACTION

A. FINANCE

1. DISCUSSION AND ACTION: Claims – Action: To approve the claims. Motion: Waller, Second: Crary, Voice Vote: 8-0.

B. PLAN COMMISSION

1. DISCUSSION AND ACTION: Crawford County Certified Survey Map Located in Farm Lot 34 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin. Also being Lot 2, Crawford County Survey Map No. 1431, Recorded in Volume 12, CSM's, Pages 73-73D, Document No. 33169, City of Prairie du Chien, Crawford County, Wisconsin. - brought by River to Valley Initiatives. – Action: To approve Crawford County Certified Survey Map Located in Farm Lot 34 of the Private Land Claims at Prairie du Chien, City of Prairie du Chien, Crawford County, Wisconsin. Motion: Ingham, Second: Waller, Voice Vote: 8-0.

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION: Approval of installing new Starter Blocks at the Charles Wacouta Aquatic Park. All funds for this project have been raised by the Swim Team. – Action: To approve the purchase of new starting blocks for the Aquatic Park. Motion: Ingham, Second: Riebe, Voice Vote: 8-0.

11. OLD BUSINESS

A. DISCUSSION AND ACTION: Prairie du Chien Rotary Club stage location and design. Once approved they will contract with Vierbecher for all permits and designs costs. This is 100% funded by the Rotary Club. – Action: To approve the design and the location of the Rotary stage contingent of receiving an easement for the property. Motion: Ziegler, Second: Kiesau, Voice Vote: 8-0.

12. ADJOURN TO CLOSED SESSION (7:28 P.M.) – Motion: Ingham, Second: Kiesau, Roll Call Vote: 8-0.

A. Under Wisconsin State Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – R.E. Development Agreement and Land Acquisition

B. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other

specified public business, whenever competitive or bargaining reasons require a closed session. R.E. - Land Sale

C. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. R.E. – Land Lease

D. Under Wisconsin State Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – R.E. Development Agreement

E. Under Wisconsin State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. R.E. - Land Sale

13. CONVENE INTO OPEN SESSION (8:09 P.M.) – Motion: Riebe, Second: Ingham, Voice Vote: 8-0.

14. ACTION FROM CLOSED SESSION

Letter B: To approve the land sale to the Novak family and direct City Attorney to draft and execute a quicks claim deed. Motion: Ingham Second: Kiesau, Voice Vote: 8-0.

Letter C: To approve the land lease at the airport and direct City Attorney and City Administrator to sign and execute. Motion: Ingham, Second: Ziegler, Voice Vote: 8-0.

Letter E: To approve a temporary occupancy permit and option to purchase from the BNSF Railroad with the ability to negotiate terms and approve the grade construction and maintenance of the crossing with BNSF Railroad. Motion: Ingham, Second: Crary, Voice Vote: 8-0.

15. ADJOURN (8:11 P.M.) – Motion: Ingham, Second: Ziegler, Voice Vote: 8-0.

Chad Abram, City Administrator

RESOLUTIONS APPROVED
RESOLUTION 2024-05 AUTHORIZING RESOLUTION TO SUBMIT CDBG APPLICATION.
R RESOLUTION 2024-07 AUTHORIZING RESOLUTION TO COMMIT MATCH CERT OF MATCH SECURED.

**RESOLUTION 2024-06 NONVIOLENT CIVIL RIGHTS DEMONSTRATION POLICY
RESOLUTION 2024-08 55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS
WEEK May 5-11, 2024**

**RESOLUTION 2024-09 RECOGNIZING NATIONAL POLICE WEEK MAY 12-18, 2024
AND TO HONOR THE SERVICE AND SACRIFICE OF THOSE LAW ENFORCEMENT
OFFICERS KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR
COMMUNITIES AND SAFEGUARDING OUR DEMOCRACY.**

**RESOLUTION 2024-10 DECLARING MAY 11TH 2024 AS WORLD MIGRATORY
BIRD DAY IN THE CITY OF PRAIRIE DU CHIEN.**

**Resolution 2024-11 DECLARING MAY IS MENTAL HEALTH MONTH IN PRAIRIE
DU CHIEN, WISCONSIN.**

MINUTES OF THE SPECIAL COMMON COUNCIL May 7, 2024

A special meeting of the Prairie du Chien Common Council was held on Tuesday, May 4, 2024 at 6:30 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 6:30 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Crary, Waller, Kiesau, Riebe, Ziegler, Ingham, and Ringgold. Granzow arrived 6:43 P.M. absent. City Staff present, Mayor Dave Hemmer, City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Waller, Second: Ingham, Roll Call Vote: 7-0

3. PUBLIC HEARINGS – The Public Hearing was opened by Mayor Dave Hemmer at 6:30 P.M. Andy Kurtz from Vierbecher spoke on the below items. After questions were answered the Public Hearing was closed at 6:44 P.M.

A. City of Prairie du Chien Proposed Community Development Block Grant Application

1. Identification of total potential funding available
 2. Eligible CDBG activities
 3. Presentation of identified community development and housing needs
 4. Presentation of activities proposed for CDBG application
 5. Review of any potential residential and non-residential displacement
 6. Resident input regarding community development and housing needs, the proposed CDBG project, and other CDBG activities
4. Adjournment (6:45 P.M.) – Motion Ingham, Second Ziegler, Voice Vote: 8-0.

Chad Abram, City Administrator

MINUTES OF THE SPECIAL COMMON COUNCIL May 15, 2024

A special meeting of the Prairie du Chien Common Council was held on Tuesday, May 15, 2024 at 5:00 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 6:30 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Waller, Kiesau, Ziegler, Ringgold in attendance, Crary, Ingham, and Riebe via Zoom.
2. Certification of the open meeting law agenda requirements and approval of the agenda.
Motion: Waller, Second: Kiesau, Roll Call Vote: 8-0

3. ACTION ITEMS

A. DISCUSSION AND ACTION: TO APPROVE THE CITY OF PRAIRIE DU CHIEN WISCONSIN RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR CDBG PROGRAMS. This is the last piece needed to apply for the CDBG funds for the Illinois Street project. – Action: To approve residential anti-displacement and relocation plan.
Motion: Waller, Second; Kiesau, Voice Vote: 8-0.

4. ADJOURN (5:02 P.M.) – Motion: Ziegler, Second: Kiesau, Voice Vote: 8-0.

Chad Abram, City Administrator

MINUTES OF THE FINANCE COMMITTEE- May 7, 2024

A meeting of the Prairie du Chien Finance Committee was held on Tuesday, May 7, 2024 at 6:00 P.M. in Conference Room 2. Chairperson Vicki Waller called the meeting to order at 6:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present. City staff present City Administrator Chad Abram, Police Chief Kyle Teynor and Mayor Dave Hemmer
2. Certification of the open meeting law agenda requirements and approval of the agenda.
Motion: Crary, Second: Kiesau, Voice Vote: 4-0.
3. Approval of the minutes from the April 16, 2024 meeting. Motion: Crary, Second: Kiesau, Voice Vote: 4-0.

ACTION ITEMS

4. DISCUSSION AND ACTION: Claims – Action: To approve the claims as presented. Motion: Kiesau Second: Crary, Voice Vote: 4-0.
5. DISCUSSION AND ACTION: City Staff requests the ARPA funding to install several cameras on St. Feriole Island. This is a combined effort with the Wisconsin State Historical Society providing funding for \$24,000.00 towards the overall project. – Action: To approve the camera systems on St. Feriole Island using funds from ARPA for the remaining balance after Historically Society donates \$26,000.00 to the project. Motion: Crary, Second: Kiesau, Voice Vote: 4-0.
6. Adjourn (6:11 P.M.) – Motion: Waller, Second: Kiesau, Voice Vote: 4-0.

Chad Abram, City Administrator

MINUTES OF THE LARIVIERE FARM PARK BOARD- March 20, 2024

A meeting of the Prairie du Chien LaRiviere Farm Park Board Committee was held on Wednesday, March 20, 2024 at 5:00 P.M. in Conference Room 2. Chairperson Dave Troester called the meeting to order at 5:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Present- Dave Troester, Dee Baker, Suzy Cooley, Mike Mara, and Patricia Olijnyk. Absent: Others present- Director Mike Wallace, John Tieden, and Dennis Kirschbaum.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Cooley, Second: Baker, Voice Vote: 5-0.
3. Approval of the Minutes from the February 21, 2024. – Motion: Cooley, Second: Olijnyk, Voice Vote: 5-0.

ACTION ITEMS

4. UPDATE: Volunteer Hours from LaRiviere Riders: The 2023 volunteer hours at LaRiviere Riders totaled 657 hours with 67 volunteers. Suzy Cooley also wanted to state the economic value that the different events bring into the city to be noted.
5. UPDATE: Tree City Application Status: The application in the process of being approved.
6. UPDATE: Extension to the south shelter at the Horse Park – The cement pads were poured, the beams and trust are going up next week, Wagner Electric and Scenic Rivers are installing the electrical. This project is being completed by all volunteers with the exception of the electrical work.
7. UPDATE: Changing of park entrance road name – Director Mike Wallace will ask Chad Abram more about this process.
8. UPDATE: Door Replacement at Kiosk: Dennis Kirschbaum stated that the kiosk doors, the display doors on the barn, and the primitive campsite doors/displays have all been replaced.
9. UPDATE: 2024 Prairie Burns: Dennis Kirschbaum stated that there has not been any Prairie Burns yet, but they will start in April.
10. UPDATE: Annual Supplies List: Nick Gilberts and Chad Abrams went the through the list and supplies were ordered and given out.
11. UPDATE: Allocated Hours for DOC Crew: Dennis Kirschbaum will meet with Sgt Fleshner to discuss projects: Red Bird Prairie (Snake Habitat), cut trees on Walz Prairie, and pull honeysuckle from the entrance to the barn.
12. UPDATE: Repair of Damage to Eroded Bank at Bird Bath #1: Director Mike Wallace will contact Nick Gilberts to get a load of dirt out at the park. The DOC crew will help with this project in the future.

13. UPDATE: Riders Club Projects (Scout Trail and Red Rock Trail) Riders stated that they will look into the project on the Scout Trail. They also said that they have a workday planned on April 13th for the Red Rock Trail.
14. DISCUSSION AND ACTION: Split Rail Fence at Park: Director Mike Wallace made his recommendations for the areas that the split rail fence could be put up. These recommendations were made by the input of Nick Gilberts. The areas recommended were in the area of the Bird Bath Trail only. The other area was in the back parking lot and this was not recommended due to making mowing and plowing easier. A motion was made to put the split rail fence back up by the Bird Bath Trail. Motion: Baker, Second: Olijnyk, Voice Vote: 5-0
15. DISCUSSION AND ACTION: Lariviere Riders Events: Dee Baker explained the events the Riders Club had planned for this upcoming year. Motion: Olijnyk, Second Cooley: Voice Vote: 5-0.
16. DISCUSSION AND ACTION: Camping Reservation System: Dennis Kirschbaum is working on the paperwork for this and will bring it to the next meeting. Add to Discussion and Action. No Action Taken.
17. DISCUSSION AND ACTION: Park Regulations Changes: The changes to the park regulations were reviewed by the board and a motion was made to accept and adopt those changes. Motion: Cooley, Second Olijnyk: Voice Vote: 5-0.
18. DISCUSSION AND ACTION: Brushing: City Equipment vs Renting Contractor: Dennis Kirschbaum wanted to know the availability of a brush hog type of equipment. The Public Works Department does not have that type on equipment on hand and it would have to be rented. The rental cost would be about \$600 a day. The Public Works Department does have a boom that attaches to the tractor, but Dennis Kirschbaum felt that did not work the best. This equipment could possibly be rented at the end of the year, depending on the budget. No Action Taken.
19. DISCUSSION AND ACTION: Request for change of Trail Maintenance: John Tiedan requested that the 3 trails that are maintained by Dennis Kirschbaum be changed to trails that John would maintain. John presented pictures of trails and comments from the public about the trails. Dennis stated that the trails were meant to be nature trails with more growth. Both John and Dennis were given time to present material of why they should maintain the trails. Motion was made to keep the trail as is, with John keeping his and Dennis keeping his. Motion: Cooley, Second Mara: Voice Vote: 5-0.
16. DISCUSSION AND ACTION: Campsite Needs: This item was tabled.
22. ADJOURN (6:45 P.M.) – Motion: Cooley, Second: Baker, Voice Vote: 5-0.

Next Meeting: May 15th, 2024

Consent Agenda for Council Meeting

Approval

5/21/2024

Background check complet

Background check is Goc

Name/Event/Description	Event Date	Applying For:	Contact Person	Notes
St Feriole Island Park Inc		Class B Beer License - 6	Drew Bode - Agent	background check good
Kwik Trip #842		Change of Agent	Sara Gannon - Agent	Currently Agent of #307, so will be Agent at #307 & #842.
Street Party Closure for East Dunn St from the last alley to Fremont St	6/1/2024	Street Party Closure for graduation party	Bill & Stacey Hannah	signatures received from neighbors
Street Party Closure for Alley Between 14th and 15th Streets -- 1100 Block	5/26/2024	Street Party Closure for graduation party	Ben & Tarra Harris	signatures received from neighbors
Special Event 2251 E Campion Blvd	5/25/2024	Mileage, playing in yard from 7 -	Matt Otts	approved by Police Chief and City Administrator



CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue
PO Box 324
Prairie du Chien, WI 53821
Phone: 608-326-6406
FAX: 608-326-8182

SPECIAL EVENT/PARADE PERMIT APPLICATION (\$25 FEE)

HOW TO APPLY: Applications shall be made in writing on the form prescribed by law and filed with the City Administrator who may issue the same after appropriate review by the Street Superintendent, the Parks and Recreation Director, the City Administrator, and the Chief of Police. All applications shall be filed no less than fifteen (15) days and no more than sixty (60) days prior to the parade or special event. Approval of the permit must be granted by the Common Council to the special event or parade. NOTE: Violation of this Ordinance shall subject anyone convicted of same to penalties as set forth in sec. 25.04 of the Municipal Code of the City of Prairie du Chien.

Applicant Name: Matt Otts

Organization Name: _____

Mailing Address: 2251 E Campion

City, State, Zip: Prairie du Chien WI 53821

Phone: 214 450 6634 Fax: _____

Event Chair/Contact Person: Matt Otts

Chair/Contact Phone: 214-450-6634

Title of Event: Madison Otts Graduation Party

Date of Event: 5/25/24

Hours: 4pm 11pm
Start Time End Time

Estimated Number of Units/People 200-300

Brief Description of Event:
High School graduation party with High Mileage band
playing from 7pm - 11pm in yard @ 2251 E Campion

(PLEASE COMPLETE BOTH SIDES OF APPLICATION)

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

- 1. Has your route been reviewed and approved by the Police Department? YES NO N/A
- 2. Will the event include animals? YES NO
- 3. Do you anticipate the event will require additional services from the City of Prairie du Chien, including police, fire protection, or streets? YES NO

If Yes, please explain: _____

- 4. Will the event require reservation of City park space? YES NO
- 5. Will the event require the closure of any City streets or roadways? YES NO

If you answered "yes" to Question 4 or 5, additional applications for Park Use Permit and/or Street Closure Permit will be required.

6. Please explain the medical services and the service provider at the event:
none

Matt [Signature]
SIGNATURE OF APPLICANT

5/08/25
DATE

**DETAILED DESCRIPTION OF ACTIVITIES, EVENT MAP, AND/OR ROUTES
MUST BE ATTACHED OR APPLICATION WILL NOT BE ACCEPTED.**

For Administrative Use Only

Date Filed with Clerk: 5-8-2024

Forwarded to Police Chief: [Signature]

Recommendation: 76 Approved Denied

Permit Issued: 5-9-2024 (The fee shall be set at \$25.00.)

Permit Number: 202403

Copies Provided to: Police Chief [Signature] Fire Chief [Signature] Park Director 5/8/24
Council Street Superintendent

**(PLEASE COMPLETE BOTH SIDES OF APPLICATION)
(2)**

*hand
5-8-2024
\$25.00*



CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue
PO Box 324
Prairie du Chien, WI 53821
Phone: 608-326-6406
FAX: 608-326-8182

APPLICATION FOR STREET PARTY/CLOSURE PERMIT

Name of Applicant Bill and Stacey Hannah Phone No. 608-632-9927 (Bill)
Address 523 S Fremont St, Prairie du Chien, WI 53821

Street City State Zip

Responsible Person (if other than applicant) _____

Address _____

Street City State Zip

Area Requested East Dunn Street from the last alley to Fremont Street (Between our house and Dan & Shirley Harwood's)

Date Saturday, June 1 Starting Time 10AM Ending Time 10PM

Approximate number of persons for who proposed street area is being requested 500 throughout the day

Proposed use for which Street Use Permit is being requested (describe in detail)

Graduation Party

APPLICATION FEE: \$25

Include Petition for Street Use Permit when submitting application, signed by a majority of property owners fronting the street to be closed. A deposit of \$ 100.00 shall be required of all permit applicants prior to issuance of a permit. Said amount to be used by the City to offset any damage to barricades required.

4/16/2024 Stacey Hannah
Date Signature

Approval of City Administrator [Signature] Date 5/14/24
Approval of Public Works _____ Date _____
Permit Issued _____ Permit Number _____

*Rcvd
5-14-2024*



CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue

PO Box 324

Prairie du Chien, WI 53821

Phone: 608-326-6406

FAX: 608-326-8182

PETITION FOR STREET USE PERMIT

We, the undersigned residents of the _____ hundred block of
Dunn _____ (Street) Ct., Lane, Avenue, Blvd.) in the
City of Prairie du Chien, hereby consent to the use of this street between the hours of
10:00 a.m. and 10:00 p.m. on Saturday, the
1st day of JUNE, 2024 for the purpose of
Reagan's Graduation Party

and do hereby consent to the City of Prairie du Chien to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Prairie du Chien shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for the event to last later than 11:00 p.m. on the date hereinabove specified, and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted.

We designate Bill & Stacy Hannah as the responsible person or persons who shall apply for an application for a Street Use Permit.

[Signature]

Street Closure

tlharris21@yahoo.com <tlharris21@yahoo.com>

Wed 5/15/2024 11:35 AM

To:Lisa Breuer <lbreuer@prairieduchien-wi.gov>



CITY OF PRAIRIE DU CHIEN
214 East Blackhawk Avenue
PO Box 324
Prairie du Chien, WI 53821
Phone: 608-326-6406
FAX: 608-326-8182

APPLICATION FOR STREET PARTY/CLOSURE PERMIT

Name of Applicant Ben + Tara Harris Phone No. 608-386-5134

Address 119 S 15th St, Prairie du Chien, WI 53821

Street City State Zip

Responsible Person (if other than applicant)

Address

Street City State Zip

Area Requested Alley Between 14th + 15th St - 1100 Block

Date 5/26/2024 Starting Time 10am Ending Time 11pm

Approximate number of persons for who proposed street area is being requested 100

Proposed use for which Street Use Permit is being requested (describe in detail)

High School Graduation Party

APPLICATION FEE: \$25

Include Petition for Street Use Permit when submitting application, signed by a majority of property owners fronting the street to be closed.

5/1/2024

Date

Tara Harris

Signature

FOR ADMINISTRATIVE USE ONLY

Approval of City Administrator

Date

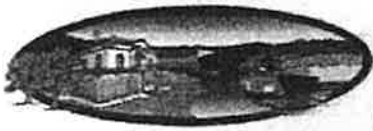
5/14/24

Approval of Public Works

Date

Permit Issued

Permit Number



CITY OF PRAIRIE DU CHIEN
 214 East Blackhawk Avenue
 PO Box 324
 Prairie du Chien, WI 53821
 Phone: 608-326-6406
 FAX: 608-326-8182

PETITION FOR STREET USE PERMIT

We, the undersigned residents of the 1100 hundred block of
Alley between 12th + 15th St. (Street, Ct., Lane, Avenue, Blvd.) in the
 City of Prairie du Chien, hereby consent to the use of this street between the hours of
10 AM and 11 PM on Sunday the
21st day of May, 2004 for the purpose of
Graduation Party

and do hereby consent to the City of Prairie du Chien to grant a Street Use Permit for use of the said
 portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the
 City of Prairie du Chien shall attach to the granting of the requested Street Use Permit. We further
 understand that the permit will not be granted for the event to last later than 11:00 p.m. on the date
 hereinabove specified, and agree to remove from the street prior to the end of said period all equipment,
 vehicles and other personal property placed or driven thereon during the event for which a permit is
 granted.

We designate Tara Harris as the responsible person or
 persons who shall apply for an application for a Street Use Permit.

[Signature]
[Signature]
[Signature]
[Signature]
[Signature]

Jack Beem 1107 S 15th
Roger Check 1100 S 14th
Charles Hooper 1315 E. Brunson
Susan Zeeh 1101 S 15th
Sarah Drinkwine 1120 S 14th
Jeremy Niedziejko 1130 S 14th
Debbie Geisler 1110 S 14th

Tara