

CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821 * Phone: (608) 326-6406
Prairie du Chien, WI (cityofpdc.com)

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday, February 25, 2025 at 7:00 P.M.** or **VIA Join Zoom Meeting Click on the link and/or copy and paste in web browser and you will be placed in the waiting room to join the meeting. Join Zoom Meeting <https://us02web.zoom.us/j/82417375744>**

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting at: City Hall, 214 E. Blackhawk Avenue (kiosk) and on the official website above.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday, February 25, 2025

Time: 7:00 P.M.

Location: Council Chambers

ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

5. CONSENT AGENDA:

- A. **COMMON COUNCIL – February 4 and 12, 2025**
- B. **FINANCE – February 4, 2025**
- C. **PUBLIC WORKS – January 21, 2025**
- D. **PARK BOARD – January 15, 2025**
- E. **St. Patrick’s Day Parade March 15, 2025**
- F. **Secondhand Article & Jewelry Dealer and Antique License – Cabinet of Curiosity’s Jennifer Busarow owner**
- G. **Cigarette, tobacco & electronic vape license – Fernandes LLC dba Paradise Smoke Shop Ligorio Fernandes – Agent/owner, Cianna Fernandes, owner.**
- H. **PDC Oktoberfest INC. October 18, 2025. Set up October 12 and tear down October 20.**
- I. **Prairie Dog Blues Society July 24-27, 2025. Fencing will be erected starting July 16.**

Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS’ COMMENTS, RESOLUTIONS AND PRESENTATIONS

8. CITY ADMINISTRATORS REPORT

9. COMMITTEE REPORTS AND ACTION

A. FINANCE

1. **DISCUSSION AND ACTION: Claims**

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

- A. **DISCUSSION AND ACTION: Agreement with Rivers and Bluffs Animal Shelter for boarding of animals.**

11. ADJOURN TO CLOSED SESSION

A. Under Wisconsin State Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Possible Land Purchase

12. CONVENE INTO OPEN SESSION

13. ACTION FROM CLOSED SESSION

14. ADJOURN

Chad Abram

Chad Abram, City Administrator

NOTE: The next regularly scheduled Council meeting will be Tuesday, March 4, 2025.

Agenda posted at City Hall on February 21, 2025 at 1:00 P.M.

PERSONS WITH DISABILITIES: *If you require special accommodations in order to attend this meeting, please contact City Hall at 608-326-6406 or at least 24 hours prior to meeting time.*

MINUTES OF THE COMMON COUNCIL February 4, 2025

A meeting of the Prairie du Chien Common Council was held on Tuesday, February 4, 2025, at 7:00 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 7:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present. City Staff present, Mayor Dave Hemmer, Police Chief Kyle Teynor, Parks, Recreation and Forestry Director and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Bremmer, Second: Ingham, Roll Call Vote: 8-0
3. Pledge of Allegiance: Courier Press News Editor Steve Vankooten

4. PUBLIC HEARINGS

5. CONSENT AGENDA:

- A. COMMON COUNCIL – January 21, 2025
- B. FINANCE – January 21 and 29, 2025
- C. PUBLIC WORKS – January 21, 2025
- D. LARIVIRIE PARK BOARD – November 20, 2024
- E. POLICE AND FIRE – October 9, 2024
- F. Shamrock Shuffle March 15, 2025
- G. EMM Management LLC dba The Buckhorn Class B Combo license Scott Sheckler agent.

Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.) – Action: To pull Letter G and approve the rest. Motion: Bremmer, Ingham, Voice Vote: 8-0. Riebe left at 7:02 P.M.

6. ITEMS REMOVED FROM CONSENT AGENDA – Action: To approve Letter G. Motion: Bremmer, Second: Ingham, Voice Vote: 7-0. Riebe returned at 7:03 P.M.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

8. CITY ADMINISTRATORS REPORT

- Invited the council to the Firemen's Banquet on February 15 at the Waterfront Bar and Restaurant.
- Invited all to the Fort Fun Fundraiser at the Barn Restaurant for Guest Server night on February 20.

9. COMMITTEE REPORTS AND ACTION

A. FINANCE

1. DISCUSSION AND ACTION: Claims – Action: To approve the claims. Motion: Waller, Second: Bremmer, Voice Vote: 8-0.

B. PUBLIC WORKS

1. DISCUSSION AND ACTION: Placing of a Historical Marker on St. Feriole Island. This has been approved by the Park Board see memo from Mike Wallace Director of Parks, Recreation, and Forestry. – Action: To approve the placing of the Historical Marker on St. Feriole Island within 10' from Villa Louis Road and West Blackhawk Avenue out of the right of way. Motion: Riebe, Second: Crary, Voice Vote: 8-0.

2. DISCUSSION AND ACTION: Great Lakes Watercross Jet Ski races, see memo from Mike Wallace Director of Parks, Recreation, and Forestry. – Action: To approve the 4-6 block rate from Jet Ski races as approved by the Public Works Committee. Motion: Ingham, Second; Waller, Voice Vote: 8-0.

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment) – Outdoor Wood Stoves, Chickens and Affordable Housing.

11. ADJOURN (7:08 P.M.) – Motion: Ingham, Second: Granzow, Voice Vote: 8-0.

Chad Abram, City Administrator

MINUTES OF THE SPECIAL COMMON COUNCIL February 12, 2025

A special meeting of the Prairie du Chien Common Council was held on Tuesday, February 12, 2025, at 5:00 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 7:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Bowar and Ingham absent. City Staff present, Mayor Dave Hemmer, Public Works Superintendent Nick Gilberts, and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Bremmer, Second: Ringgold, Roll Call Vote: 6-0
3. Pledge of Allegiance: Andy Ringgold
4. ADJOURN TO CLOSED SESSION (5:01 P.M.) – Motion: Riebe, Second: Crary, Roll Call Vote: 6-0.
 - A. Under Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility. – R.E. Public Works Mechanic
5. CONVENE INTO OPEN SESSION (5:08 P.M.) – Motion: Riebe, Second: Bremmer, Voice Vote: 6-0.
6. ACTION FROM CLOSED SESSION

Action: To approve offering mechanic position to top candidate and approve hiring contingent on completing pre-employment screening. Motion: Riebe, Second: Bremmer, Voice Vote: 6-0.

- Action: To approve posting for the Wastewater Operator position. Motion: Riebe, Second: Crary, Voice Vote: 6-0.
7. ADJOURN (5:10 P.M.) – Motion: Bremmer, Second: Waller, Voice Vote: 6-0.

Chad Abram, City Administrator

MINUTES OF THE FINANCE COMMITTEE- February 4, 2025

A meeting of the Prairie du Chien Finance Committee was held on Tuesday, February 4, 2025 at 6:30 P.M. in Council Chambers. Chairperson Vicki Waller called the meeting to order at 6:30 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present. City staff present, Mayor Dave Hemmer, Fire Chief Tad Beutin, City Planner Nate Gilberts, and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Bremmer, Second: Ringgold, Voice Vote: 4-0.
3. Approval of the minutes of the January 21st and 29th Finance meeting. Motion: Crary, Second: Ringgold, Voice Vote: 4-0.

ACTION ITEMS

4. DISCUSSION AND ACTION: Claims – Action: To approve the claims. Motion: Bremmer, Second: Crary, Voice Vote: 4-0.
5. DISCUSSION AND ACTION: Replacing a new furnace at the current Fire Station, see memo from Chief Beutin. – Action: To approve spending \$5291.72 from Equipment Replacement Fund for the Fire Department furnace. Motion: Bremmer, Second: Ringgold, Voice Vote: 4-0.
6. DISCUSSION AND ACTION: Purchasing of used Tax from the City of Rhinelander for City Taxi Service. This has been pre-approved by the WI DOT. See memo from Planner Nate Gilberts. – Action: To approve City Planner Nate Gilberts to pursue the Taxi from the City of Rhinelander. Motion: Crary, Second: Bremmer, Voice Vote: 4-0.
7. ADJOURN (6:41 P.M.) – Motion: Ringgold, Second: Crary, Voice Vote: 4-0.

Chad Abram, City Administrator

MINUTES OF THE PUBLIC WORKS COMMITTEE – February 4, 2025

A meeting of the City of Prairie du Chien Public Works Committee was held on Tuesday, February 4, 2025, at 6:00 P.M. in City Hall. The meeting was called to order at 6:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – App present. City Staff present City Administrator Chad Abram, Parks, Recreation and Forestry Director Mike Wallace, Zoning Administrator Cassie Rickleff, and Mayor Dave Hemmer.
2. Certification of the open meeting law agenda requirements and approval of the agenda – Motion: Riebe, Second: Bowar, Voice Vote: 4-0.
3. Approval of the minutes from the January 21, 2025 meeting. Motion: Riebe, Second: Bowar, Voice Vote: 4-0.

ACTION ITEMS

4. DISCUSSION AND ACTION: Placing of a Historical Marker on St. Feriole Island. This has been approved by the Park Board see memo from Mike Wallace Director of Parks, Recreation, and Forestry. – Action: To approve the marker within 10' from Villa Louis Road and West Blackhawk Avenue intersection out of the right of way. Motion: Riebe, Second: Granzow, Voice Vote: 4-0.
5. DISCUSSION AND ACTION: Great Lakes Watercross Jet Ski races, see memo from Mike Wallace Director of Parks, Recreation, and Forestry. – Action: To approve the 4-6 block rate for the Watercorss Jet Ski races as approved by the Park Board. Motion: Riebe, Second: Ingham, Voice Vote: 4-0.
6. DISCUSSION AND ACTION: Sign encroachment permit for new business at 122 East Blackhawk Avenue Carrie Richards Beautician. – Action: To approve the sign encroachment. Motion: Ingham, Second: Bowar, Voice Vote: 4-0.
7. ADJOURN (6:28 P.M.) – Motion: Riebe, Second: Granzow, Voice Vote: 4-0..
Submitted by Chad Abram, City Administrator

MINUTES OF THE PARK BOARD- January 15, 2025

A meeting of the Prairie du Chien Park Board was held on Wednesday, January 15, 2025, at 5:00 P.M. in Conference Room 2. Chairperson Mike McCoy called the meeting to order at 5:03 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Present: Mike McCoy, Nick Pedretti, Beth Wagner, and Kayla Ingham. Absent: Katherine Achenbach and Lydia Thies. Also present: Director Mike Wallace and Mary Antoine
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Pedretti, Second: Wagner, Voice Vote: 3-0.
3. Approval of the Minutes from October 30, 2024. – Motion: Pedretti, Second: Wagner, Voice Vote: 3-0.

ACTION ITEMS

4. DISCUSSION AND ACTION: State Historical Marker – Mary Antoine spoke about an enslaved woman named Courtney. Mary spoke about her story and how she lived in the 4th Ward part of Prairie du Chien. Mary would like to have a sign with Courtney's name and story on it at the location where she lived. Action: To have Courtney's State Historical Marker on the proposed site off Villa Louis Road and south of the Fire Association Shelter. Motion: Pedretti, Second: Wagner, Voice Vote: 3-0.
5. DISCUSSION AND ACTION: 2 Wicked Promotion – Great Lakes Watercross Jet Ski Races – Paperwork was submitted for this 2025 event. Discussion was had about having a fee for using the boat ramps for the 3 days of the event. Action: Approval of the 2025 event with having them pay the 4-6 block daily rate (165) instead of the 1-3 block daily rate (110). Motion: Wagner, Second: Pedretti. Voice Vote: 3-0.
6. DISCUSSION AND ACTION: Prairie du Chien Lions Club Circus – The Prairie du Chien Lions Club submitted paperwork to bring a Circus to Prairie du Chien on August 9, 2025. Action: To approve the Prairie du Chien Lions Club Circus on August 9, 2025. Motion: Pedretti, Second: Wagner. Voice Vote: 3-0.
7. ADJOURN (5:44 P.M.) – Motion: Second: Pedretti, Voice Vote: 3-0.


Next Meeting: February 19, 2025

City of Prairie du Chien
Consent Agenda for Council Meeting Approval

Name/Event/Description	Event Date	Applying For:
PdC Chamber of Commerce Annual St Patrick's Day Parade Forwarded to Police Chief for review.	3/15/2025	Parade Permit Robert Moses
Cabinet of Curiosity's Jennifer Busarow - owner		Secondhand Article & Jewelry Dealer and Antique Licenses Background check is good. Location: 109 E Blackhawk Ave
Fernandes LLC dba Paradise Smoke Shop Ligorio Fernandes - Agent/owner, Cianna Fernandes - owner		Cigarette, tobacco & electronic vape license Background checks good. Location: 124 E Blackhawk Ave

City Of Prairie du Chien
Parks and Recreation
Facility Use Permit Application
 214 E Blackhawk Ave Prairie du Chien WI 53821.

Contact Information

Name of User PdC Oktoberfest Inc Date JANUARY 20, 2025
 Address 1001 SOUTH GRM ST. City/State/Zip PdC, WI 53821
 Phone ⁶⁰⁸⁻412-4550 FAX _____ E-mail mvlrlich027@centurytel.net
 Signature of Representative  Position Title ADVISOR

Purpose of Event

16th Annual Oktoberfest Event Co-sponsored by the City of Prairie du Chien
 SET-UP: October 12

Event Date(include set-up and tear down) TEAR-DOWN: October 20 Times
MAIN FEST EVENT October 18 (7am - 6pm)

Park, Facility or Pool Requests

PLEASE NOTE (lights \$30.00/hour) and (Field prep \$20.00)

Cecil Smith (North) _____ Lights _____ Prep _____ Concessions Stands (\$50.00/day)
 Cecil Smith (South) _____ Lights _____ Prep _____ Cecil Smith _____ Lochner _____
 Lochner(North) _____ Lochner(South) _____ St. Feriole Island _____
 Special Event/Program \$50.00 _____ \$100.00 (revenue generating) ST. FERIOLE ISLAND
 St. Feriole Island Soccer Fields _____
 Disc Golf(Rental):\$1.00/ea. _____ Disc Golf Deposit \$5.00/ea _____ Other: _____

Hoffman Hall Usage

Hoffman Hall Gym (\$30.00/hr.) _____
 Hoffman Hall Lobby (\$15.00/hr) _____
 Hoffman Hall Concessions (\$50.00/Day) _____
 Hoffman Pool-Contact the Director (326-7207) _____

Note: Please contact City Hall for Park Shelter or St. Feriole Island Usage at 608-326-7207.

Requesting waiver of fees AS PART AS THE TOTAL CO-SPONSORED CITY EVENT.

PLEASE NOTE: NON-RESIDENT FEES ARE DOUBLED

General Terms:

1. City of Prairie du Chien would have priority of grounds/facility usage, even upon short notice.
2. The school district of Prairie du Chien would have second option.
3. All other groups (including nonprofit organizations & private schools) would have third option.
4. Any user group wishing to sell admissions or concessions must make arrangements through Park & Rec
5. Users of City grounds/facilities are responsible for the supervision of areas in use (as outlined in completed application). Any damages deemed beyond normal wear will be assessed and the user billed accordingly.
6. ~~Users must provide evidence of insurance to the extent of \$1,000,000 per lease minimum liability and \$25,000 property damage wherein the City of Prairie du Chien is named the insured. This is applicable only when a facility and/or playfield is rented for private/commercial use purposes.~~
7. Users should contact the Park & Recreation Department at least 24 hours prior to the approved usage time/date in order to confirm use and/or review any specific needs.
8. Note: Portapotties at parks are for everyday usage not special events so you must provide your own or contact the vendor for additional needs as this is not covered within your fees.

Approved (office) _____ Date _____

Special Consideration for the user _____

PARK SHELTER RESERVATION FORM

Please indicate shelter choice with (X)

- Fort Fun Shelter on East Wells Street (by the swimming pool)
- O'Brien Park Shelter at 12th and Fowler Streets
- Lochner Park Large open shelter at South Wacouta & Wells
- Lochner Park smaller closed-in shelter at South Wacouta & Wells
- Lawler Park Rock Building (no food or drink allowed)
- Lawler Park South Shelter (Gazebo across from The Depot)
- Lawler Park North Shelter
- Fourth Ward Community Shelter (Fisher Street & Villa Louis Road) *PICNIC TABLES ONLY*
- Jaycee Shelter at Bolvin & 5th Streets on St. Feriole Island
- Lessard Park Shelter on St. Feriole Island (at end of West Blackhawk on the left, next to Ball Park) *PICNIC TABLES ONLY*
- Washington Street Shelter (by the marina)
- LaRiviere Farm Park Barn
- Garden Gazebo on St. Feriole Island
- Leamy Shelter (sculpture park)
- PDC FIRE DEPARTMENT SHELTER/GROUNDS ADJACENT

Date(s) Requested: Oct. 12-20, 2025

Contact Person: MIKE MURICH

Work Phone: _____ Home Phone: 608-412-4556

Address: 1001 SOUTH SHU ST. PDC, WI 53821
Street City State Zip

E-Mail Address: MVMurich627@centurytel.net

MESSAGE TO PUT ON RESERVATION SIGNS: _____
(For example, White Wedding Reception, Brown Family Reunion, etc.)

I have received a copy of and read the Park Shelter Policy. I understand the regulations relative to the use of these facilities, and I agree to the requirements of the Park Shelter Policy.


Signature of Responsible Person

11/20/2025
Date

Return this completed form to the Receptionist at City Hall, 214 E. Blackhawk Avenue, PO Box 324, Prairie du Chien, WI 53821; (608) 326-6406 (phone); (608) 326-8182 (fax). Payment must be made within one (1) week after reservations. Beer/Food/Special Event Permits and picnic tables are separate and may need prior approval from the Parks & Recreation Director.

Requesting waiver of fees as co-sponsored event with the City of PDC

\$1,000
- 500
\$500 still owes

1/2 fee paid on
- \$500
1/15/25 # 2076

Application for use of St. Feriole Island

Prairie du Chien

NAME OF ORGANIZATION Prairie Dog Blues Society

CONTACT PERSON Todd Yeomans

DATES REQUESTING July 24 - 26, 2025

(Include set-up and tear-down also)

BILLING ADDRESS 318 S Wacouta Ave

PHONE NUMBER 608-412-1230

EACH OF THE FOLLOWING MUST BE INCLUDED WITH THE APPLICATION

PROOF OF LIABILITY INSURANCE

A PLAN THAT DETAILS NEEDED STREET CLOSINGS, PERMITS AND SHELTER(S) NEEDED. IF NONE NEEDED DO NOT CHECK

ISLAND USE CHARGE IS AS FOLLOWS: MARK BLOCKS USED ON ATTACHED MAP.

LESS THAN 1 BLOCK	\$55 PER DAY
1-3 BLOCKS	\$110 PER DAY
4-6 BLOCKS	\$165 PER DAY
<u>7 OR MORE BLOCKS</u>	<u>\$275 PER DAY</u>

Usage fee = $\$275 \times 3 = \825
 Electrical = \$100
 Shelter Fee
 4th Ward = $\$40 \times 2 = 80$
 Jaycees = $\$40 \times 2 = 80$
\$1,085

IF THERE IS A PARK SHELTER IN THE AREA YOU WILL BE USING, YOU MUST PAY \$25 PER DAY FOR THE SHELTER RESERVATION FEE AS WELL.

BLOCKS ALSO INCLUDE THE PARKING AREA USED ALSO

MINIMUM OF 1/2 OF FEES MUST BE INCLUDED WITH APPLICATION WITH BALANCE DUE 30 DAYS FOLLOWING EVENT.

offer free
concert on
grounds to
public
July 24th

SIGNED _____ DATE _____

Fencing/post up by: July 16th Camping can begin on: July 24-27 (12noon)
 Picnic Tables at Jaycees shelter and 4th Ward can be relocated + Returned
 Work with Gardens with Access
 Removed Disc Golf Baskets: # 5, 6, 7
 * All Permits Required
 - security
 - 11000

AGREEMENT

This Agreement was made and entered into this ___ day of _____, 2025, by and between Rivers and Bluffs Animal Shelter and the City of Prairie du Chien, Wisconsin.

WITNESSETH

WHEREAS Rivers and Bluffs Animal Shelter owns and operates a animal shelter which includes facilities for the boarding and keeping of animals; and

WHEREAS the City of Prairie du Chien does not have adequate facilities for the boarding and keeping of animals and is in need of such a facility for the purpose of housing stray animals.

NOW THEREFORE, in consideration of the rental charges, covenants, and agreements herein contained, the parties about referred to do covenants and agree as follows:

1. The term of this Agreement shall be for a period of _____ years commencing the ___ day of _____ 2025 and ending the _____ day of _____ 20_____.
2. Rivers and Bluffs Animal Shelter agrees to keep and board all animals delivered to its facility by the Prairie du Chien Police Department for a period of five (5) days or for a longer period if so instructed by Prairie du Chien Police Department at a charge of \$ 12.00 per day per animal.
3. All charges for services above referred to shall be billed by Rivers and Bluffs Animal Shelter to the City of Prairie du Chien with dates and itemized charges for all services on a monthly basis. Said billing to be directed to the City of Prairie du Chien, Wisconsin.
4. Rivers and Bluffs Animal Shelter is not adequately set up or staffed to hold animals that need to be observed for rabies due to a bite, or able to handle animals displaying aggressive behavior. Rivers and Bluffs Animal Shelter is also not certified by the State of Wisconsin to sign off on the proper paperwork for rabies observation. If an animal needs to be quarantined and observed for rabies it is recommended that these animals are delivered to a vet clinic for proper care and observation. Due to this, Rivers and Bluffs Animal Shelter is not able to intake in these scenarios.
5. Due to limited space at Rivers and Bluffs Animal Shelter, only two strays at a time are permitted in the isolation area at Rivers and Bluffs Animal Shelter from each City contract holder with Rivers and Bluffs Animal Shelter. Larger numbers of strays/seizures need to be taken on a case by case basis approved by the shelter manager.
6. Rivers and Bluffs Animal Shelter may release any animal delivered to its facility by the Prairie du Chien Police Department to either the owner or keeper of the animal or any appropriated individual through the animal adoption program. Prior to the release of any animal under either

of the circumstances above enumerated, Rivers and Bluffs Animal Shelter shall collect any and all fees that have been incurred in connection with the animal to be released, including but not limited to charges for boarding and keep, vaccinations, and any adoption fees. The City of Prairie du Chien shall not reimburse Rivers and Bluffs Animal Shelter for any fee or fees as above enumerated which Rivers and Bluffs Animal Shelter fails to collect from any individual to whom a particular animal is released. Further, Rivers and Bluffs Animal Shelter shall administer all medications and vaccinations required by local or state law prior to release of any animal under the circumstances herein enumerated.

7. If any animal that is delivered to Rivers and Bluffs Animal Shelter by the Prairie du Chien Police Department is not claimed within a period of five (5) days, Rivers and Bluffs Animal Shelter will take ownership of the animal if deemed adoptable. Each animal will have to be deemed adoptable on a case by case basis with behavior and health of said animal taken into consideration. If an animal is deemed adoptable, Rivers and Bluffs Animal Shelter will take the appropriate avenues to find an adopter through the adoption program.

8. Rivers and Bluffs Animal Shelter shall provide the Prairie du Chien Police Department the key/code to its facility for the sole purpose of delivering animals at times other than normal business hours. Further, upon delivery of any animal during normal business hours or at a time other than normal business hours, the Police Officer delivering the animal shall complete any forms so developed for the appropriate identification of animal delivered to Rivers and Bluffs Animal Shelter.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals the day and year first herein written.

City of Prairie du Chien, Wisconsin

Rivers and Bluffs Animal Shelter

Mayor