

CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821 * Phone: (608) 326-6406
[Prairie du Chien, WI \(cityofpdc.com\)](http://www.cityofpdc.com)

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday, April 15, 2025 at 7:00 P.M.** or **VIA Join Zoom Meeting Click on the link and/or copy and paste in web browser and you will be placed in the waiting room to join the meeting. Join Zoom Meeting <https://us02web.zoom.us/j/88122758359>**

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting at: City Hall, 214 E. Blackhawk Avenue (kiosk) and on the official website above.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday, April 15, 2025

Time: 7:00 P.M.

Location: Council Chambers

ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call.**
- 2. Certification of the open meeting law agenda requirements and approval of the agenda**
- 3. Pledge of Allegiance**

4. PUBLIC HEARINGS

A. City of Prairie du Chien Proposed Community Development Block Grant Application

- 1. Identification of total potential funding available**
- 2. Eligible CDBG activities**
- 3. Presentation of identified community development and housing needs**
- 4. Presentation of activities proposed for CDBG application**
- 5. Review of any potential residential and non-residential displacement**
- 6. Resident input regarding community development and housing needs, the proposed CDBG project, and other CDBG activities**

B. Action of aforementioned.

5. CONSENT AGENDA:

A. COMMON COUNCIL – April 8, 2025

B. FINANCE – April 8, 2025

C. PERSONNEL – September 3, 2024

Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

A. DISCUSSION AND ACTION: RESOLUTION 2025-08 DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING.

B. Update from Todd Berry Prairie du Chien Municipal Airport

C. Introduction of Alice in Dairyland Crawford County Wisconsin.

8. CITY ADMINISTRATORS REPORT

9. COMMITTEE REPORTS AND ACTION

A. FINANCE

1. DISCUSSION AND ACTION: Claims

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

11. ADJOURN

Chad Abram

Chad Abram, City Administrator

NOTE: The next regularly scheduled Council meeting will be Tuesday, May 6, 2025.

Agenda posted at City Hall on April 11, 2025 at 4:00 P.M.

PERSONS WITH DISABILITIES: *If you require special accommodations in order to attend this meeting, please contact City Hall at 608-326-6406 or at least 24 hours prior to meeting time.*

MINUTES OF THE COMMON COUNCIL April 8, 2025

A meeting of the Prairie du Chien Common Council was held on Tuesday, April 8, 2025, at 7:00 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 7:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Ingham Zoom. City Staff present, Mayor Dave Hemmer, Police Chief Kyle Teynor, and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Bremmer, Second: Ringgold, Roll Call Vote: 8-0
3. Pledge of Allegiance: mark Bowar

4. PUBLIC HEARINGS - NONE

5. CONSENT AGENDA:

A. COMMON COUNCIL – March 18, 2025

B. FINANCE – March 18, 2025

C. PUBLIC WORKS – February 25, 2025

D. Class "B" beer license & "Class C" wine only license (restaurant), Pho Riverside LLC dba Pho Riverside, 531 N Marquette Rd, Hanh Tran - agent & co-owner; Hung Vu - co-owner

E. Cigarette, Tobacco Products, & Electronic Vaping Devices License, Forever Green Hemp Dispensary LLC dba Forever Green, 108 E Blackhawk Ave, Bruce Friest - agent & co-owner; Michelle Friest co-owner

F. Mayoral appointment of Sara Hohlfeld to the Plan Commission

Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.) – Action: Pull letter D and approve the rest. Motion: Bremmer, Second: Crary, Voice Vote: 8-0. Riebe left at 7:01 P.M.

6. ITEMS REMOVED FROM CONSENT AGENDA – Action: To approve letter D. Motion: Bremmer, Second: Crary, Voice Vote: 7-0. Riebe returned at 7:02 P.M.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

8. CITY ADMINISTRATORS REPORT

- RFP's for the test well #5 site are being sent this week we will have the results in the first council meeting in May.
- Comprehensive Plan will be on the Website tomorrow for viewing, Plan Commission and the subcommittee will be meeting to review and make any changes before final draft is presented at the second meeting in May.
- Public Hearing next week on CDBG Grant for Illinois Street Project
- April 21 is Grand Opening at 10 AM for Prairie Eco Cottages
- Initial prep work at Pizza Ranch has begun this past week and into this week.
- Tennis Courts to be opened by this week, two nets went up today

- City Wide Clean up Beginning on April 21st Public Works Crews will start on the North end of the city and work South. Town and Country will come on Saturday for the remainder of the stuff. See flyer on Facebook or the website at www.cityofpdc.com
- April 18 from 10:00 A.M. to 2:00 P.M. is Electronic Recycle Event at Bluffview School for all County residents only with proof of residency. Televisions, computers, monitors, keyboards, printers, scanners, DVD players, etc. — No Charge
Microwaves, Dehumidifiers, & Air Conditioners — \$10 each

What items should not be brought to this event?

- We are not accepting any bulbs or chemicals or prescription drugs at this event. These items are planned to be accepted at the fall Clean Sweep in Seneca— look for details at that time
- Appliances (washers, dryers, refrigerators etc.)
- Smoke detectors

9. COMMITTEE REPORTS AND ACTION

A. FINANCE

1. DISCUSSION AND ACTION: Claims – Action: To approve the claims. Motion: Waller, Second: Crary, Voice Vote: 8-0.

B. PUBLIC WORKS

1. DISCUSSION AND ACTION: Farmland Lease Bids – Action: To approve the high bid for Steve Wright for the Farmland Lease at \$245.05/acre for 17.6 acres and take the Public Works recommendation. Motion: Riebe, Second: Waller, Voice Vote: 8-0.

2. DISCUSSION AND ACTION: Approval of Bids for Bituminous Paving. – Action: To approve the bid for Bituminous Paving for Iverson Construction and take the Public Works recommendations; Motion: Riebe, Second: Ringgold, Voice Vote: 8-0.

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)

A. DISCUSSION AND ACTION: Approval of the real estate acquisition for Project 1660-02-23 Main and Wisconsin and Iowa intersections. The City will be reimbursed by the WI-DOT for the acquisitions. – Action: To approve the real estate acquisition for Project 1660-02-23 Main and Wisconsin and Iowa intersections. Motion: Riebe, Second: Bremmer, Voice Vote: 8-0.

11. ADJOURN TO CLOSED SESSION (7:10 P.M.) – Motion: Crary, Second: Bowar, Roll Call Vote: 8-0.

A. Under Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility. – R.E. Waste Water Operator

12. CONVENE INTO OPEN SESSION (7:15 P.M.) – Motion: Crary, Second: Bremmer, Voice Vote: 8-0.

13. ACTION FROM CLOSED SESSION

To offer Waste Water Operation to Eric Lingford. Motion: Waller, Second: Crary, Voice Vote: 8-0.

14. ADJOURN (7:16 P.M.) – Motion: Granzow, Second: Bremmer, Voice Vote: 8-0.

Chad Abram, City Administrator

MINUTES OF THE FINANCE COMMITTEE- April 8, 2025

A meeting of the Prairie du Chien Finance Committee was held on Tuesday, April 8, 2025 at 6:45 P.M. in Council Chambers. Chairperson Vicki Waller called the meeting to order at 6:45 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Bremmer absent. City staff present, Mayor Dave Hemmer, and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda.
Motion: Crary, Second: Ringgold, Voice Vote: 3-0.
3. Approval of the minutes of the March 18th, 2025 Finance meeting. Motion: Crary, Second: Ringgold, Voice Vote: 3-0.

ACTION ITEMS

4. DISCUSSION AND ACTION: Claims – Action: To approve the claims. Motion: Ringgold, Second: Crary, Voice Vote: 3-0.
5. ADJOURN (6:48 P.M.) – Motion: Crary, Second: Ringgold, Voice Vote: 3-0.

Chad Abram, City Administrator

MINUTES OF THE PERSONNEL COMMITTEE – September 3, 2024

A meeting of the City of Prairie du Chien Personnel Committee was held on Tuesday, September 3, 2024. Chairmen Jaaren Riebe called the meeting to order at 4:00 P.M. in the Conference Room 2 at City Hall.

GENERAL ITEMS TO BE ACTED UPON

1. Call to Order & Roll Call – Ingham absent. City Staff present City Administrator Chad Abram, Street Superintendent Nick Gilberts, Utility Director Larry Gates, Water Lead Bill Rodenkirk and Mayor Dave Hemmer
2. Certification of the Open Meeting Law Agenda Requirements and Approval of the Agenda – Motion: Crary, Second: Ringgold, Voice Vote: 3-0.
3. Approval of the minutes of the August 6, 2024. Motion: Crary, Second: Ringgold, Voice Vote: 3-0.

ACTION ITEMS

4. Adjourn to Close Session (4:01 P.M.) – Motion: Ringgold, Second: Crary, Voice Vote: 3-0.
 - A. Under Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility. – R.E. Publics Works Employees
5. Convene into Open Session (5:50 P.M.) – Motion: Riebe, Second: Crary, Voice Vote: 3-0.
6. Action from Closed Session – To offer Street position to Mike Steiner and Water position to Jacob Atkinson pending background check and drug screen and place Wade Varo on eligibility list for one year for the Water Department. – Motion: Riebe, Second: Ringgold, Voice Vote: 3-0.
7. Adjourn (5:51 P.M.) – Motion: Crary, Second: Ringgold, Voice Vote: 3-0.

Submitted by Chad Abram, City Administrator

**RESOLUTION 2025-08
DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, the City of Prairie du Chien, Crawford County, Wisconsin (the "Municipality") plans to undertake the Illinois Street & Utility Reconstruction (the "Project"); and

WHEREAS, the Municipality expects to finance the Project on a long-term basis by issuing tax-exempt bonds or promissory notes (the "Bonds"); and

WHEREAS, because the Bonds will not be issued prior to April of 2026, the Municipality must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Prairie du Chien, that:

Section 1. Expenditure of Funds. The Municipality shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The Municipality hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$2,189,800.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City's office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19 and shall remain available for public inspection until the Bonds are issued.

Section 5. _ Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded April 15, 2025.

Approved April 15, 2025.

By a vote of: _____ in favor, _____ against, and _____ abstain.

David Hemmer, Mayor of the City of Prairie du Chien

Chad Abram, City Administrator of the City of Prairie du Chien