

MINUTES OF THE COMMON COUNCIL January 20, 2026

A meeting of the Prairie du Chien Common Council was held on Tuesday, January 20, 2026, at 7:00 P. M. in the Council Chambers of City Hall. Mayor Dave Hemmer called the meeting to order at 7:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present, Bowar on Zoom. City Staff present, Mayor Dave Hemmer, Police Chief Kyle Teynor, City Planner Nate Gilberts, and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Bremmer, Second: Granzow, Roll Call Vote: 8-0
3. Pledge of Allegiance: Bremmer

4. PUBLIC HEARINGS

5. CONSENT AGENDA:

- A. COMMON COUNCIL – January 6, 2026
- B. FINANCE – January 6, 2026
- C. PERSONNEL – September 16, 2025

(Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.) – Action: To approve the consent agenda. Motion: Bremmer, Second: Cray, Voice Vote: 8-0.

6. ITEMS REMOVED FROM CONSENT AGENDA

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS

A. DISCUSSION AND ACTION: DDI Director Nikki Dudley introduction and presentation on WEDC Recruitment and Retention Grant. – Action: To direct the City Administrator to send a letter of support to DDI for the WEDC Recruitment and Retention Grant. Motion: Ingham, Second: Waller, Voice Vote: 8-0.

B. DISCUSSION AND ACTION: RESOLUTION 2026-01 Approval of Changes to the City of Prairie du Chien Functional Classification System (roads and streets are categorized based on the levels of mobility and access they provide). – Action: Approve Resolution 2026-01 and waive the first and second reading. Motion: Bremmer, Second: Ingham, Voice Vote: 8-0.

8. CITY ADMINISTRATORS REPORT – Abram informed the council that he drafted a letter to Crossing Rivers Health Board to enact the one-year extension on the land agreement between Crossing Rivers and the city for the construction of the Public Safety Center.

9. COMMITTEE REPORTS AND ACTION

A. FINANCE

1. DISCUSSION AND ACTION: Claims – Action: To approve the claims. Motion: Waller, Second: Cray, Voice Vote: 8-0.

10. NEW BUSINESS (Including items for future agenda consideration or Committee assignment).

A. DISCUSSION AND ACTION: DISCUSSION AND ACTION: Agreement to provide services of termination of housing revolving loan funds with the City of Prairie du Chien and Community Development Alternatives. – Action: To approve the agreement to terminate the housing revolving loan funds with assistance from Community Development Alternatives. Motion: Waller, Second: Granzow, Voice Vote: 8-0.

B. DISCUSSION AND ACTION: Approval of allowing City Administrator and City Planner to work with SEH to prepare and let bids for the Public Safety Center. See memo in packet. – Action: To authorize the City Administrator and City Planner to work with Short Elliott Hendrickson (SEH) to prepare and advertise for bids for the Public Safety Center project. Further, the City Administrator and City Planner are designated as the primary city representatives for all matters related to the bidding and construction process, including coordination with SEH, contractors, and other agencies, no other employees will be involved unless asked by Chad or Nate. The Mayor and City Council shall be kept informed on the progress of the project through regular updates provided by the City Administrator and City Planner. Motion: Bremmer, Second: Ingham, Roll Call Vote: 8-0.

11. ADJOURN TO CLOSED SESSION (7:17 P.M.) – Motion: Ingham, Second: Cray, Roll Call Vote: 8-0.

A. Under Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance data of any public employee over whom the governmental body has jurisdiction or exercises responsibility. – R.E. Deputy Clerk-Treasurer, Assistant Deputy Clerk, City Attorney and City Administrator.

12. CONVENE INTO OPEN SESSION (7:30 P.M.) – Motion: Riebe, Second: Bremmer, Roll Call Vote: 8-0.

13. ACTION FROM CLOSED SESSION

1. Approve the job description for a Part Time Administrative Assistant for City Hall. Motion: Bremmer, Second: Waller, Voice Vote: 8-0.
  2. Approve that Lucinda Balk will transition to that position on March 16, 2026. Motion: Crary, Second: Ingham, Voice Vote: 8-0.
  3. Approve posting of the Deputy Clerk/Treasurer position. Motion: Ingham, Second: Bremmer, Voice Vote: 8-0.
  3. Approve the contract extension for the City attorney. Motion: Ingham, Second: Waller, Voice Vote: 8-0.
  4. Approve the 7<sup>th</sup> Amendment to City Administrator Employment agreement. Motion: Bremmer, Second: Ringgold, Voice Vote: 8-0.
14. ADJOURN (7:32 P.M.) – Motion: Crary, Second: Waller, Voice Vote: 8-0.

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Chad Abram, City Administrator

**Resolutions Passed**

**Ordinance 2026-01 Approval of Changes to the City of Prairie du Chien Functional Classification System (roads and streets are categorized based on the levels of mobility and access they provide).**