

CITY OF PRAIRIE DU CHIEN

214 East Blackhawk Avenue - PO Box 324 - Prairie du Chien, WI 53821 * Phone: (608) 326-6406 * Fax: (608) 326-6407 * www.cityofpdc.com

Notice is hereby given according to State Statutes that the **COMMON COUNCIL** of the City of Prairie du Chien will meet on **Tuesday, June 2, 2026 at 7:00 P.M.** or **VIA Join Zoom Meeting Click on the link and/or copy and paste in web browser and you will be placed in the waiting room to join the meeting <https://us02web.zoom.us/j/84384008004>**

PROOF OF POSTING AFFIDAVIT: This agenda was posted more than 24 hours prior to the start of this meeting at: City Hall, 214 E. Blackhawk Avenue (kiosk) and on the official website above.

MEETING NOTICE – COMMON COUNCIL

Date: Tuesday, June 2, 2026

Time: 7:00 P.M.

Location: Council Chambers

ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

4. PUBLIC HEARINGS

5. CONSENT AGENDA:

- A. **COMMON COUNCIL – May 19, 2026**
- B. **FINANCE – May 19, 2026**
- C. **PUBLIC WORKS – May 19, 2026**
- D. **Prairie du Chien Area Chamber of Commerce Car Show, June 20, 2026 on St. Feriole Island North of the Villa Louis Boat landing.**

(Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.)

6. ITEMS REMOVED FROM CONSENT AGENDA

7. **CITIZENS' COMMENTS - Individuals may speak for up to 3 minutes. Comments only—no discussion or response from elected officials or staff during this portion of the meeting.**

8. RESOLUTIONS AND PRESENTATIONS

A. DISCUSSION AND ACTION: RESOLUTION 2026-16 INITIAL RESOLUTION VACATING THAT PORTION OF FOWLER STREET LYING WEST OF SOUTH 22ND STREET AND LOCATED IN BLOCKS 31 & 32, PARISH'S ADDITION, CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN.

B. DISCUSSION AND ACTION: RESOLUTION 2026-17 RESOLUTION SETTING TIME AND PLACE FOR HEARING ON RESOLUTION VACATING THAT PORTION OF FOWLER STREET LYING WEST OF SOUTH 22ND STREET AND LOCATED IN BLOCKS 31 & 32, PARISH'S ADDITION, CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN.

C. DISCUSSION AND ACTION: RESOLUTION 2026-18 INITIAL RESOLUTION VACATING ALL THAT PART OF A CERTAIN ALLEY RUNNING NORTH AND SOUTH BETWEEN BEAUMONT ROAD AND VACATED 3RD STREET, LOCATED IN BLOCK 6, BEAUMONT'S ADDITION, IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN.

D. DISCUSSION AND ACTION: RESOLUTION 2026-19 RESOLUTION SETTING TIME AND PLACE FOR HEARING ON RESOLUTION VACATING ALL THAT PART OF A CERTAIN ALLEY RUNNING NORTH AND SOUTH BETWEEN BEAUMONT ROAD AND VACATED 3RD STREET, LOCATED IN BLOCK 6, BEAUMONT'S ADDITION, IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN.

9. CITY ADMINISTRATORS REPORT

10. COMMITTEE REPORTS AND ACTION

A. FINANCE

- 1. DISCUSSION AND ACTION: Claims**
- 2. DISCUSSION AND ACTION: Award Information Technology Contract for the City of Prairie du Chien.**
- 3. DISCUSSION AND ACTION: Approval of sending request for proposals for garbage service for the City of Prairie du Chien.**

B. PUBLIC WORKS

- 1. DISCUSSION AND ACTION: St. Feriole Island Agate Hunting area. This was approved by the Park Board on April 15th.**
- 2. DISCUSSION AND ACTION: Crosswalk at Washington Street and Marquette Road.**
- 3. DISCUSSION AND ACTION: Proposed Rock Outside of the Memorial Gardens.**
- 4. DISCUSSION AND ACTION: 100 block and 200 block of South Wacouta Avenue changed from one way to two-way traffic.**

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment).

- A. DISCUSSION AND ACTION: Request from Parks and Recreation Director Mike Wallace and Fort Fun Committee for a bid waiver under Chapter 3.08 (5)(c) Municipal Code for the purchase and installation of the new equipment at Fort Fun.**
- B. DISCUSSION AND ACTION: Water Department's 2025 Consumer Confidence Report and publishing the report on the City website at www.cityofpdc.com linked to Water Department.**
- C. DISCUSSION AND ACTION: Resolution 2026-15, Adopting the 2025 Wastewater Treatment Facility Compliance Maintenance Report. The report can be found on the City website at www.cityofpdc.com linked to Wastewater Department.**

12. ADJOURN

Chad Abram

Chad Abram, City Administrator

NOTE: The next regularly scheduled Council meeting will be Tuesday, June 19, 2026.

Agenda posted at City Hall on May 29, 2026 at 4:30 P.M.

PERSONS WITH DISABILITIES: If you require special accommodations in order to attend this meeting, please contact City Hall at 608-326-6406 or at least 24 hours prior to meeting time.

MINUTES OF THE COMMON COUNCIL May 19, 2026

A meeting of the Prairie du Chien Common Council was held on Tuesday, May 19, 2026, at 7:00 P. M. in the Council Chambers of City Hall. Mayor Mark Gillitzer called the meeting to order at 7:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present. City Staff present, Police Chief Kyle Teynor, City Planner Nate Gilberts, City Clerk Treasurer Tina Fuller, and City Administrator Chad Abram.
2. Certification of the open meeting law agenda requirements and approval of the agenda.
Motion: Ingham, Second: Bremmer, Voice Vote:8-0
3. Pledge of Allegiance: V. Waller

4. PUBLIC HEARINGS – None

5. CONSENT AGENDA:

- A. COMMON COUNCIL – May 5, 2026
- B. FINANCE – May 5, 2026
- C. PUBLIC WORKS – May 5, 2026
- D. Class B liquor license and Class B Fermented Malt Beverage/Beer License Brenda's Depot LLC dba The Depot, Brenda Wallace Agent
- E. Class B Fermented Malt Beverage/Beer License St Feriole Island Park Inc, Ashely Bode Agent.
- F. Special Event Permit Ranch Fest - located in Pizza Ranch & Mississippi Meats parking lots

(Note: These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Mayor if you would prefer separate discussion and action.) – Action: To pull letter D and E and approve the rest. Motion: Bremmer, Second: Crary, Voice Vote: 8-0. Riebe left at 7:02 P.M.

6. ITEMS REMOVED FROM CONSENT AGENDA – To approve letter D and E. Motion: Bremmer, Second: Crary, Voice Vote: 8-0. Riebe returned at 7:03 P.M.

7. CITIZENS' COMMENTS - Individuals may speak for up to 3 minutes. Comments only—no discussion or response from elected officials or staff during this portion of the meeting.

8. RESOLUTIONS AND PRESENTATIONS

A. DISCUSSION AND ACTION: RESOLUTION 2026-13 RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$7,810,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2026A. – Action: To approve Resolution 2026-13 and waive the first and second reading. Motion: Waller, Second: Bremmer, Roll Call Vote: 8-0.

B. RESOLUTION 2026-14 RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$1,370,000 TAXABLE GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2026B. – Action: To approve Resolution 2026-14 and waive the first and second reading. Motion: Waller, Second: Bremmer, Roll Call Vote: 8-0.

9. CITY ADMINISTRATORS REPORT - \$800,000.00 award from DOA for the PSB.

10. COMMITTEE REPORTS AND ACTION

A. FINANCE

1. DISCUSSION AND ACTION: Claims – Action: To approve the claims. Motion: Waller, Second: Crary, Voice Vote: 8-0.

11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment).

A. DISCUSSION AND ACTION: Acceptance of Department of Administration award of \$800,000.00 for the Public Safety Center. – Action: To accept the Department of Administration award of \$800,000.00 and direct the City Administrator to sign for the grant. Motion: Bremmer, Second: Riebe, Roll Call Vote: 8-0.

12. ADJOURN TO CLOSES SESSION (7:23 P.M.) – Motion: Ingham, Second: Crary, Roll Call Vote: 8-0

A. Under Wisconsin State Statutes 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Land Sale.

13. CONVENE INTO OPEN SESSION (7:32 P.M.) – Motion: Riebe, Second: Crary, Voice Vote: 8-0.

14. ACTION FROM CLOSED SESSION – To approve the offer to purchase for Lot 5 Woodridge acres and assign the City Administrator and City Attorney to close on the property. Motion: Bremmer, Second: Riebe, Voice Vote: 8-0.

15. ADJOURN (7:33 P.M.) – Motion: Crary, Second: Ingham, Voice Vote: 8-0.

Chad Abram, City Administrator

MINUTES OF THE FINANCE COMMITTEE- May 19, 2026

A meeting of the Prairie du Chien Finance Committee was held on Tuesday, May 19, 2026 at 6:15 P.M. in Conference Room 2. Chairperson Vicki Waller called the meeting to order at 6:15 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – All present. City staff present, City Administrator Chad Abram, Police Chief Kyle Teynor, and Clerk/Treasurer Tina Fuller.
2. Certification of the open meeting law agenda requirements and approval of the agenda. Motion: Cray, Second: Ringgold, Voice Vote: 4-0.
3. Approval of the minutes from the May 5, 2026 meeting. Motion: Bremmer, Second: Ringgold, Voice Vote: 4-0.

ACTION ITEMS

4. DISCUSSION AND ACTION: Claims. – Action: To approve the bills. Motion: Bremmer, Second: Cray, Voice Vote: 4-0.
5. DISCUSSION AND ACTION: RESOLUTION 2026-13 RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$7,810,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2026A. – Action: To approve and recommend to council Resolution 2026-13. Motion: Cray, Second: Bremmer, voice Vote: 4-0.
6. DISCUSSION AND ACTION: RESOLUTION 2026-14 RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$1,370,000 TAXABLE GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2026B. – Action: To approve and recommend to council Resolution 2026-14 providing the sale of \$1,370,00 taxable general obligations. Motion: Bremmer, Second: Ringgold, Voice Vote: 4-0.
7. ADJOURN (6:34 P.M.) – Motion: Cray, Second: Ringgold, Voice Vote: 4-0.

Chad Abram, City Administrator

MINUTES OF THE PUBLIC WORKS COMMITTEE – May 19, 2026

A meeting of the City of Prairie du Chien Public Works Committee was held on Tuesday, May 19, 2026, at 5:45 P.M. in City Hall. The meeting was called to order at 5:45 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – Granzow absent. City Staff present, City Administrator Chad Abram, Police Chief Kyle Teynor.
2. Certification of the open meeting law agenda requirements and approval of the agenda – Motion: Riebe, Second: Crotty, Voice Vote: 3-0.
3. Approval of the minutes from the May 5, 2026 meeting. Motion: Riebe, Second: Crotty, Voice Vote: 3-0.

ACTION ITEMS

4. DISCUSSION AND ACTION: St. Feriole Island Agate Hunting area. This was approved by the Park Board on April 15th. – No action.
5. DISCUSSION AND ACTION: Parking near Cecil Smith Field between Taylor and Mooney Street. Discussion was held and parking will remain the same as years past. No action.
6. ADJOURN (5:58 P.M.) – Motion: Riebe, Second: Ingham, Voice Vote: 3-0.

Application for use of St. Feriole Island

Prairie du Chien

NAME OF ORGANIZATION Prairie du Chien Area Chamber of Commerce

CONTACT PERSON Robert Moses

DATES REQUESTING June 20, 2026

(Include set-up and tear-down also)

BILLING ADDRESS 211 S. Main Street

Prairie du Chien, WI 53571

PHONE NUMBER 608-326-5555 ext. 12

EACH OF THE FOLLOWING MUST BE INCLUDED WITH THE APPLICATION

PROOF OF LIABILITY INSURANCE

A PLAN THAT DETAILS NEEDED STREET CLOSINGS, PERMITS AND SHELTER(S) NEEDED. IF NONE NEEDED DO NOT CHECK

ISLAND USE CHARGE IS AS FOLLOWS: MARK BLOCKS USED ON ATTACHED MAP.

LESS THAN 1 BLOCK \$55 PER DAY

1-3 BLOCKS \$110 PER DAY

4-6 BLOCKS \$165 PER DAY

7 OR MORE BLOCKS \$275 PER DAY

IF THERE IS A PARK SHELTER IN THE AREA YOU WILL BE USING, YOU MUST PAY \$25 PER DAY FOR THE SHELTER RESERVATION FEE AS WELL.

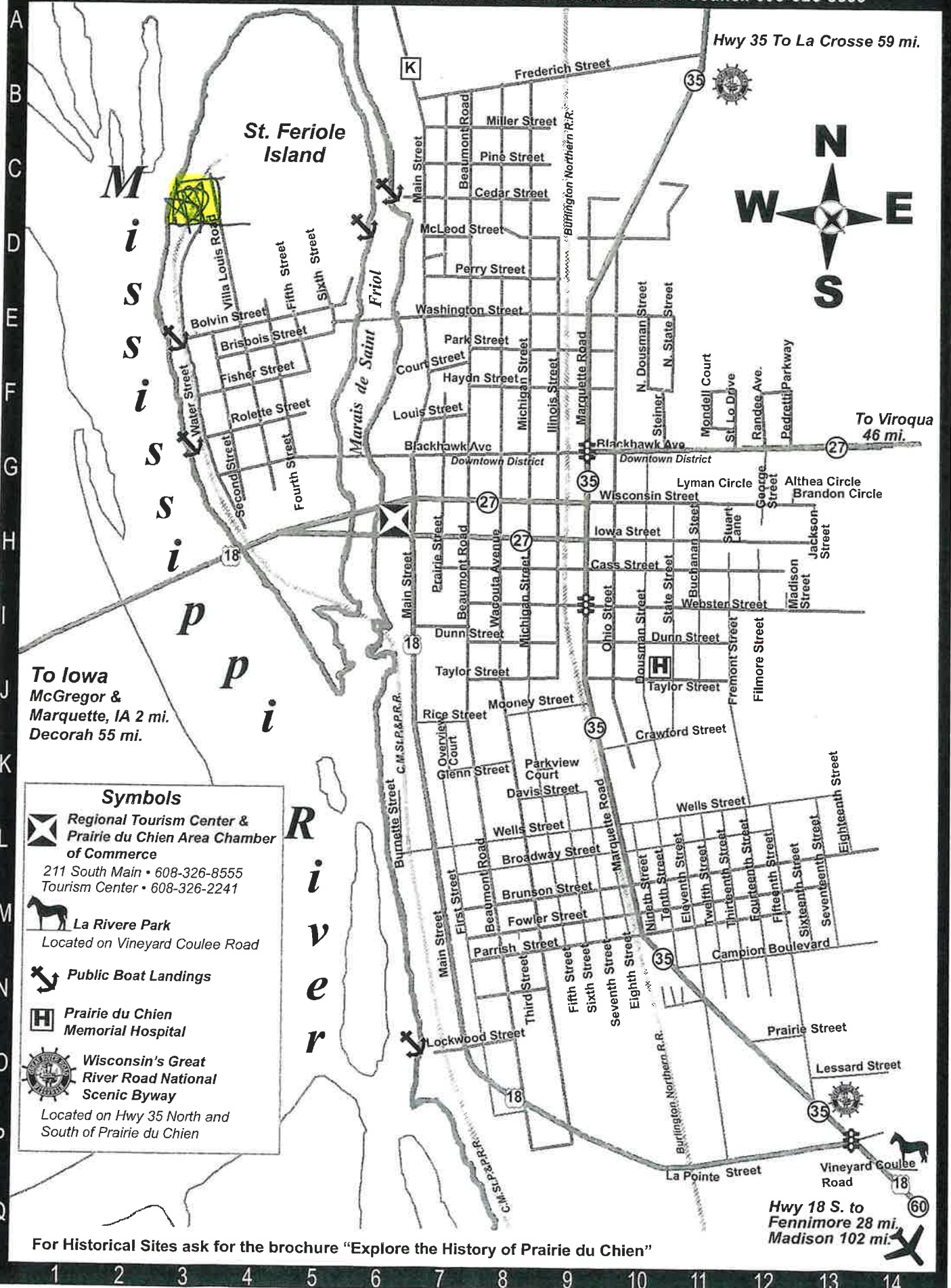
BLOCKS ALSO INCLUDE THE PARKING AREA USED ALSO

MINIMUM OF ½ OF FEES MUST BE INCLUDED WITH APPLICATION WITH BALANCE DUE 30 DAYS FOLLOWING EVENT.

SIGNED Robert Moses DATE 4-29-26

Prairie du Chien Area Guide Map

Courtesy of the Prairie du Chien Area Chamber of Commerce/Tourism Council 608-326-8555



Hwy 35 To La Crosse 59 mi.



To Viroqua 46 mi.

To Iowa
McGregor & Marquette, IA 2 mi.
Decorah 55 mi.

Symbols

-  **Regional Tourism Center & Prairie du Chien Area Chamber of Commerce**
211 South Main • 608-326-8555
Tourism Center • 608-326-2241
-  **La Rivere Park**
Located on Vineyard Coulee Road
-  **Public Boat Landings**
-  **Prairie du Chien Memorial Hospital**
-  **Wisconsin's Great River Road National Scenic Byway**
Located on Hwy 35 North and South of Prairie du Chien

For Historical Sites ask for the brochure "Explore the History of Prairie du Chien"

Hwy 18 S. to Fennimore 28 mi.
Madison 102 mi.

tourism-13

RESOLUTION 2026-16

INITIAL RESOLUTION VACATING THAT PORTION OF FOWLER STREET LYING WEST OF SOUTH 22ND STREET AND LOCATED IN BLOCKS 31 & 32, PARISH'S ADDITION, CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN.

BE IT RESOLVED by the Common Council of the City of Prairie du Chien, Wisconsin:

1. The Common Council hereby declares its intention to exercise its power under Section 66.1003 of the Wisconsin Statutes to vacate and discontinue use of the following described real property:

That portion of Fowler Street lying West of South 22nd Street and located in Blocks 31 & 32, Parish's Addition, City of Prairie du Chien, Crawford County Wisconsin.

2. That any final Resolution adopted pursuant hereto shall reserve to the City an easement to maintain the public utilities and all other public improvements as are now located and installed within said described premises and an easement to place and maintain public utilities within said described premises in the future.

3. That attached to this Initial Resolution and made a part hereof, is a plat showing the certain alleys and that part of Fowler Street above referred to, said real property is being shown in yellow.

Adopted this 2nd day of June 2026.

By a vote of: _____ in favor, _____ against, and _____ abstain.

Mark Gillitzer, Mayor of the City of Prairie du Chien

Chad Abram, City Administrator of the City of Prairie du Chien

RESOLUTION 2026-17

**RESOLUTION SETTING TIME AND PLACE FOR HEARING ON RESOLUTION
VACATING THAT PORTION OF FOWLER STREET LYING WEST OF SOUTH
22ND STREET AND LOCATED IN BLOCKS 31 & 32, CITY OF PRAIRIE DU
CHIEN, CRAWFORD COUNTY, WISCONSIN.**

WHEREAS, a Resolution was introduced and read at a regular meeting of the Common Council of the City of Prairie du Chien, Wisconsin, held on the 2nd day of June 2026, providing that the following street be vacated:

That portion of Fowler Street lying West of South 22nd Street and located in Blocks 31 & 32, Parish's Addition, City of Prairie du Chien, Crawford County Wisconsin.

NOW, THEREFORE, Be It, By the Common Council of the City of Prairie du Chien, **RESOLVED**

Section 1: That a public hearing on said Resolution shall be held at the Council Chambers at 214 East Blackhawk Avenue, in the City of Prairie du Chien, Wisconsin, on the 21ST day of July 2026, at 7:00 o'clock P.M., on said date, at which time all interested persons shall be heard and at which time said Council will meet and act upon said Resolution.

Section 2: That the City Administrator for the City of Prairie du Chien, Wisconsin, shall cause notice of said hearing to be published in the *Courier Press*, the official newspaper of the City of Prairie du Chien, once each week for three (3) successive weeks prior to the date of said hearing, and shall also cause such notice to be served upon all of the owners of all of the frontage of lots and lands abutting upon the street sought to be vacated, all as required by Section 66.1003 of the Wisconsin Statutes.

Adopted this 2nd day of June, 2026.

By a vote of: _____ in favor, _____ against, and _____ abstain.

Mark Gillitzer, Mayor of the City of Prairie du Chien

Chad Abram, City Administrator of the City of Prairie du Chien

RESOLUTION 2026-18

INITIAL RESOLUTION VACATING ALL THAT PART OF A CERTAIN ALLEY THAT RUNS NORTH AND SOUTH BETWEEN BEAUMONT ROAD AND VACATED 3RD STREET, LOCATED IN BLOCK 6, BEAUMONT'S ADDITION, IN THE CITY OF PRAIRIE DU CHIEN, CRAWFORD COUNTY, WISCONSIN.

BE IT RESOLVED by the Common Council of the City of Prairie du Chien, Wisconsin:

1. The Common Council hereby declares its intention to exercise its power under Section 66.1003 of the Wisconsin Statutes to vacate and discontinue use of the following described real property:

All that part of a certain alley that runs North and South between South Beaumont Road and vacated 3rd Street, located in Block 6, Beaumont's Addition, in the City of Prairie du Chien, Crawford County, Wisconsin.

2. That any final Resolution adopted pursuant hereto shall reserve to the City an easement to maintain the public utilities and all other public improvements as are now located and installed within said described premises and an easement to place and maintain public utilities within said described premises in the future.

3. That attached to this Initial Resolution and made a part hereof, is a plat showing the alley location as above referenced.

Adopted this 2nd day of June 2026.

By a vote of: _____ in favor, _____ against, and _____ abstain.

Mark Gillitzer, Mayor of the City of Prairie du Chien

Chad Abram, City Administrator of the City of Prairie du Chien

RESOLUTION 2026-19

**RESOLUTION SETTING TIME AND PLACE FOR HEARING ON RESOLUTION
VACATING ALL THAT PART OF A CERTAIN ALLEY RUNS NORTH AND
SOUTH BETWEEN BEAUMONT ROAD AND VACATED THIRD STREET,
LOCATED IN BLOCK 6 BEAUMONT'S ADDITION, IN THE CITY OF PRAIRIE
DU CHIEN, CRAWFORD COUNTY, WISCONSIN.**

WHEREAS, a Resolution was introduced and read at a regular meeting of the Common Council of the City of Prairie du Chien, Wisconsin, held on the 2nd day of June 2026, providing that the following alley be vacated:

All that part of a certain alley that runs North and South between South Beaumont Road and vacated 3rd Street, located in Block 6, Beaumont's Addition, in the City of Prairie du Chien, Crawford County, Wisconsin.

NOW, THEREFORE, Be It, By the Common Council of the City of Prairie du Chien, **RESOLVED:**

Section 1: That a public hearing on said Resolution shall be held at the Council Chambers at 214 East Blackhawk Avenue, in the City of Prairie du Chien, Wisconsin, on the 21st day of July 21, at 7:00 o'clock P.M., on said date, at which time all interested persons shall be heard and at which time said Council will meet and act upon said Resolution.

Section 2: That the City Administrator for the City of Prairie du Chien, Wisconsin, shall cause notice of said hearing to be published in the *Courier Press*, the official newspaper of the City of Prairie du Chien, once each week for three (3) successive weeks prior to the date of said hearing, and shall also cause such notice to be served upon all of the owners of all of the frontage of lots and lands abutting upon the alley sought to be vacated, all as required by Section 66.1003 of the Wisconsin Statutes.

Adopted this 2nd day of June 2026.

By a vote of: _____ in favor, _____ against, and _____ abstain.

Mark Gillitzer, Mayor of the City of Prairie du Chien

Chad Abram, City Administrator of the City of Prairie du Chien

MEMO

TO: Finance and Common Council
FROM: Chad Abram, City Administrator
RE: Award of Three-Year Information Technology Services Contract
DATE: May 27, 2026

Recommendation

Approve awarding a three-year contract for information technology services to Dependable Solutions of Prairie du Chien, WI, at a fixed price of \$91,800, all-inclusive, with no hidden fees and price locked for the full term.

Summary of Evaluation

Based on the submitted pricing and notes:

- Macro (Madison, WI): \$97,416 total over 3 years.
- Nesbitt (Madison, WI): \$97,788 year 1; \$100,824 year 2; \$104,448 year 3.
- Lancesoft (Virginia): \$82,316 year 1; \$85,116 year 2; \$86,970 year 3, with many unknown expenses identified.
- Galaxy I (Arizona): \$1,223,040 per year; multiple unknowns for accurate cost.
- Sonus (Utah): \$971,520 per year; multiple unknowns for accurate cost.
- 3 RT (West Salem, WI): \$95,676, excludes Azure and hardware.
- Consultants LLC (Bloomington, WI): \$126,000 year 1 all-in; \$78,000 year 1 without Microsoft 365 license.
- Dependable Solutions (PDC, WI): \$91,800 total, locked for 3 years, all-inclusive, no hidden fees.

Rationale

- Lowest fully inclusive, fixed three-year price with no exclusions or unknowns.
- Clarity of scope and pricing reduces fiscal risk compared with proposals listing unknown expenses or excluding key components (e.g., Azure, hardware, or Microsoft 365).
- Local provider presence (PDC, WI) supports responsiveness and continuity of service.

Fiscal Impact

Total contract value: \$91,800 over three years, within anticipated budget for IT services. No additional hidden or pass-through costs are expected based on the vendor's all-inclusive proposal.

Requested Action

- Motion to award the three-year IT services contract to Dependable Solutions for a fixed total of \$91,800, authorize the Mayor/City Administrator to execute the contract and any minor non-substantive amendments, and direct staff to coordinate transition and implementation.

Chad Abram

Chad Abram
City Administrator

CITY OF PRAIRIE DU CHIEN
BID RESULTS

BID DATE: May 29, 2026 **PROJECT:** Information Technology

BID TIME: 10:00 AM Local Time **Bid results prepared by Chad Abram**

Bidders	Location	Cost/Year		
Macro	Madison WI	\$97,416.00/3 years		
Nesbitt	Madison WI	\$97,788.00 year 1, \$100,824.00 year 2, \$104,448.00 year 3		
Lancesoft	Virgina	\$82,316.00 year 1, \$85,116.00 year 2, \$86,970.00 year 3. Many unknow expenses		
Galaxy I	Arizona	\$1,223,040/year. Multiple unknowns for accurate cost		
Sonus	Utah	\$971,520/year. Multiple unknowns for accurate cost		
3 RT	West Salem WI	\$95,676.00 does not include azure and hardware		
Consultants LLC	Bloomington WI	\$126,000 I year only with all included, \$78,000.00 year 1 without microsoft 365 License		
Dependable Solutions	PDC WI	\$91,800.00 locked for 3 years, all inclusive, no hidden fees		

MEMO

TO: Finance and Common Council
FROM: Chad Abram, City Administrator
RE: Request for Approval to Issue a Request for Proposals for Municipal Garbage
DATE: May 27, 2026

Purpose

Seek authorization to issue an RFP for citywide garbage collection and related solid waste services.

Background

- The current agreement 12/31/2026, and service needs and costs have evolved.
- Competitive proposals will help secure value, reliability, and improved service options.

Key RFP Objectives

- Competitive, predictable pricing.
- Strong service standards (on-time collection, missed-pickup response, customer service).
- Options for recycling, bulk/yard waste, cart provision, and education.
- Safety, fleet quality, and compliance with all regulations.

Scope (anticipated)

- Weekly residential collection and disposal; recycling collection/processing.
- Bulk and seasonal pickups; yard waste options.
- Cart provision/maintenance; customer service and reporting.
- Service to City facilities and eligible small commercial accounts.
- Twice a year assistance at no additional fee for City Wide Clean up.

Proposed Timeline

- Authorization: June 2, 2026
- Issue RFP: June 12, 2026
- Proposals due: July 16, 2026
- Evaluation/interviews: July 17, 2026
- Award recommendation: July 21, 2026
- Service start/transition: January 1, 2027

Evaluation Highlights

- Price; qualifications and references; service plan and staffing; recycling strategy; customer service SLAs; safety/fleet; transition plan; insurance/bonding.

Fiscal Impact

- Minimal issuance/advertising costs within existing budgets. Final costs presented at award.

Requested Action

1. Approve issuance of the RFP as outlined.
2. Authorize the City Administrator to manage the process.
3. Direct staff to return with an award recommendation and contract.

Chad Abram

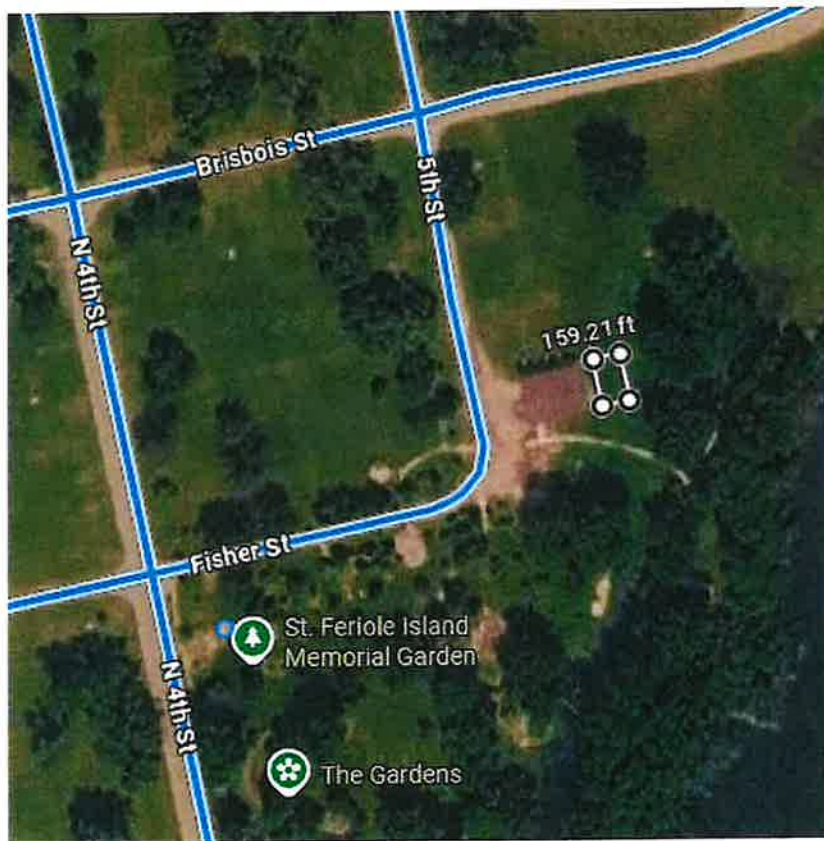
Chad Abram
City Administrator

Proposal: Agate Hunting Garden

Location: St. Feriole Island – East side of the Moore Building

Reason: Give a safe location for tourists and locals to hunt agate rocks

Proposed by: Barron Dillman



The proposed area is above 50 ft X 80 ft. Large 3-5 inch river rock perimeter with a mixture of pea rock. 3/4 inch and 1.5-inch pea rock in the center. Open to other suggestions.

MINUTES OF THE PARK BOARD- April 15, 2026

A meeting of the Prairie du Chien Park Board was held on Wednesday, April 15, 2026, at 5:00 P.M. in Conference Room 2. Chairperson Katherine Achenbach called the meeting to order at 5:00 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – **Present:** Cody Mainwaring, Katherine Achenbach, Beth Wagner (Late Entry), Lydia Thies, and Kayla Ingham. **Absent:** Nick Pedretti. **Also present:** Director Mike Wallace.
2. Certification of the open meeting law agenda requirements and approval of the agenda. **Motion:** Mainwaring, **Second:** Thesis, **Voice Vote:** 3-0.
3. Approval of the Minutes from February 18, 2026. – **Motion:** Mainwaring, **Second:** Thesis, **Voice Vote:** 3-0.

ACTION ITEMS

4. **UPDATE: *Spring/Summer Activity Guide and Concerts on the River*** – Director Wallace said the guidebooks were completed and will be out the week of April 20th. The bands for Concerts in the River are booked. Posters are completed and are being distributed.
5. **UPDATE: *Fort Fun*** – Director Wallace gave an update on the Fort Fun Playground Project. Fundraising efforts: The committee is continuing to fundraise to reach our goal. Direct Mailers with information on the project and how to donate will be going out soon.
6. **UPDATE: *Parks*** — Director Wallace said that some groups will be coming to the parks in April and May to pick up sticks and litter.
7. **DISCUSSION AND ACTION: *St. Feriole Island Agate Hunting Area*** – **Action:** Approval of this proposed plan for an agate hunting area and for it to be moved on to the next board or committee. **Motion:** Achenbach. **Second:** Wagner. **Voice Vote:** 4-0.
8. **ADJOURN (5:30 P.M.)** – **Motion:** Mainwaring. **Second:** Achenbach. **Voice Vote:** 4-0.

Next Meeting: June 17, 2026

Chad Abram

From: Nick Gilberts
Sent: Wednesday, May 20, 2026 2:24 PM
To: Chad Abram
Subject: Fw: Pedestrian Crossing

Nick Gilberts
Public Works Superintendent
City of Prairie du Chien
608-326-2525

From: Schelfhout, Francis - DOT <Francis.Schelfhout@dot.wi.gov>
Sent: Wednesday, May 20, 2026 12:14:56 PM
To: Nick Gilberts <nigilberts@prairieduchien-wi.gov>
Subject: RE: Pedestrian Crossing

Nick,

First is the requirement for facilities:

- A crosswalk is established by two pedestrian facilities intersecting OR by a facility ending and a crossing being required to extend/complete network connection
 - Connection along Washington from Illinois to Marquette (N or S side of Washington)
 - Railroad track issues – substantial effort – probably the biggest benefit for connection to the major segments of the sidewalk grid
 - Connection along WIS 35/Marquette from Park to Washington (E side of WIS 35/Marquette)
 - There are either Cannery encroachments or no right of way in front of Cannery – also significant utility conflicts in the NE quadrant of Park – this would be a good connection to a destination, but there are also significant hurdles
 - Connection along Washington from Marquette to Ohio (S side of Washington)
 - Lift Station in NW quadrant of Ohio makes this difficult without snaking sidewalk around and likely right of way
 - Connection along Washington from Marquette to Ohio (N side of Washington)
 - Long/extended commercial entrance along Washington, without curb, without control – this may be an issue for safety and competing access
- Connect Highway Limits include this intersection to 0.1 miles north of Washington Street

After our discussion, it appeared that you are thinking that you may look to establish a crossing of WIS 35/Marquette on the south leg of the Park Street intersection.

- The sidewalk ends currently in the SE quadrant of this intersection with an unpaired ramp oriented for a north crossing of Park Street
- Based on our discussion, we talked about:
 - Removing the existing ramp and probably one panel of sidewalk south of that ramp – replacing it with grass/turf

- Add new ramp, oriented for a E/W crossing of WIS 35/Marquette at approximately the third panel in the SE quadrant of Park Street
- Remove and replace the existing ramp on the west side of WIS 35/Marquette to align as close to perpendicular to WIS35/Marquette and matched with the new ramp in the SE quadrant of Park St.
- Crossing is anticipated to include markings, possibly crosswalk sign with angle arrow. Were not anticipating crosswalk ahead or RRFB enhancements.

Let me know if I missed something or misrepresented anything.

Always willing to help,

Francis

Francis M. Schelfhout
Wisconsin Department of Transportation - SW-Region
Systems Planning and Operations
Urban/Regional Planner - Bicycle/Pedestrian Coordinator

Phone: 608.785.9947

Email: Francis.Schelfhout@dot.wi.gov

“By failing to plan, you are planning to fail.” – Anonymous

From: Nick Gilberts <nigilberts@prairieduchien-wi.gov>
Sent: Wednesday, May 20, 2026 10:47 AM
To: Schelfhout, Francis - DOT <Francis.Schelfhout@dot.wi.gov>
Subject: Pedestrian Crossing

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Francis, the Public Works Committee for the city of Prairie du Chien has directed me to look into adding a pedestrian crossing at the intersection of Marquette Road (Hwy 35) and Washington Street. What steps do we need to take to possibly make this happen?

Nick Gilberts

Public Works Superintendent

City of Prairie du Chien

608-326-2525

Proposed position of Rock

143 Path to large chair

Walk on path 28'
Look to the left 10'

Pathway laid out as a heart
Lined outside with 2x4x8"
Pavers -

Stone set inside
the heart on man sand.

Stone size

7' Long 5' wide x 3' high
Now can forming.

MINUTES OF THE PARK BOARD- May 22, 2026

A meeting of the Prairie du Chien Park Board was held on Friday, May 22, 2026, at 12:00 P.M. in a Zoom Meeting. Chairperson Katherine Achenbach called the meeting to order at 12:08 P.M.

GENERAL ITEMS TO BE ACTED UPON

1. Call to order/Roll Call – **Present:** Cody Mainwaring, Katherine Achenbach, Kayla Ingham, and Lydia Thies. **Absent:** Nick Pedretti, Beth Wagner. **Also present:** Director Mike Wallace.
2. Certification of the open meeting law agenda requirements and approval of the agenda.
Motion: Achenbach, **Second:** Mainwaring, **Voice Vote:** 3-0.
3. Approval of the Minutes from April 28, 2026. – **Motion:** Thies, **Second:** Achenbach, **Voice Vote:** 3-0.

ACTION ITEMS

4. **DISCUSSION AND ACTION: Prairie du Chien Area Chamber of Commerce Car Show:**
Action: Approval of the Prairie du Chien Area Chamber of Commerce Car Show. **Motion:** Mainwaring. **Second:** Achenbach. **Voice Vote:** 3-0.
4. **DISCUSSION AND ACTION: Proposed Rock Outside of the Memorial Gardens: Action:**
To approve the proposed rock outside of the Memorial Gardens boundaries, and any further projects outside of the Memorial Gardens boundaries need to be approved by the Park Board.
Motion: Mainwaring. **Second:** Thies. **Voice Vote:** 3-0.
5. **ADJOURN (12:15 P.M.) – Motion:** Achenbach. **Second:** Thies. **Voice Vote:** 3-0.

Next Meeting: June 17, 2026

CHAD

BAER : INSURANCE 5/28/2026

DISCUSSION AND ACTION ON
100 BLOCK AND 200 BLOCK OF
SOUTH WILCOX AVE RE: ONE-WAY
TRAFFIC (FOR AN AGENDA
ITEM)

THANKS
Mack

MEMO

TO: Chad Abram, Finance Committee, and City Council Members
FROM: Mike Wallace, Director of Parks and Recreation
RE: Fort Fun Playground Project Bid Waiver Request
DATE: May 12, 2026

To Whom It May Concern,

This request seeks approval to waive the standard competitive bidding process for the purchase and installation of playground equipment and related site improvements.

The proposed project includes the purchase, delivery, and installation of playground equipment, surfacing, site preparation, and related improvements.

I recommend proceeding with Lee Recreation. They have been consulting with the Fort Fun Committee on this project at no charge.

Mike Wallace
Director of Parks and Recreation



MEMO

To: Chad Abram, City Administrator

From: Larry Gates, Utility Director

Date: 5/22/26

RE: 2025 CMAR and CCR

Chad,

There are 2 items that need to be placed on the June 2nd Council Meeting.

The first item is the approval of the 2025 Consumer Confidence Report (CCR) from the Water Department, place the 2025 CCR on the City website, and to place the URL on the 2nd quarter water billing to allow the public to view the report at the link. **(Discussion and Action – Water Department’s 2025 Consumer Confidence Report and publishing the report on the City website at www.cityofpdc.com linked to Water Department.)**

The second item is the approval of the 2025 Compliance Maintenance Annual Report (CMAR) from the WWTF, place the report on the City website and to approve the report with a resolution. **(Discussion and Action – Resolution 2026-15, Adopting the 2025 Wastewater Treatment Facility Compliance Maintenance Report. The report can be found on the City website at www.cityofpdc.com linked to Wastewater Department.)**

Thanks,

Larry Gates

Larry Gates
Utility Director

2025 Consumer Confidence Report Data PRAIRIE DU CHIEN WATERWORKS, PWS ID: 61202504

Este informe contiene información importante acerca de su agua potable. Haga que alguien lo traduzca para usted, o hable con alguien que lo entienda.

Dlaim ntawv tshaabzu nuav muaj lug tseemceeb heev nyob rua huv kws has txug cov dlej mej haus. Kuas ib tug paab txhais rua koj, los nrug ib tug kws paub lug thaam.

Water System Information

If you would like to know more about the information contained in this report, please contact Bill Rodenkirch at (608) 326-8213.

Opportunity for input on decisions affecting your water quality

Council meetings are scheduled every 1st and 3rd Tuesday of every month. Meetings are located at the City Hall at 214 E. Blackhawk Ave. at 7:00 pm.

Health Information

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbial contaminants are available from the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

Source(s) of Water

Source ID	Source	Depth (in feet)	Status
1	Groundwater	138	Active
2	Groundwater	110	Temp. out of Service as of
3	Groundwater	139	Active
4	Groundwater	130	Active

To obtain a summary of the source water assessment please contact, Bill Rodenkirch at (608) 326-8213.

Educational Information

The sources of drinking water, both tap water and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally- occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health

Definitions

Term	Definition
AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
HA and HAL	HA: Health Advisory. An estimate of acceptable drinking water levels for a chemical substance based on health effects information. HAL: Health Advisory Level is a concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice. Health Advisories are determined by US EPA.
HI	HI: Hazard Index: A Hazard Index is used to assess the potential health impacts associated with mixtures of contaminants. Hazard Index guidance for a class of contaminants or mixture of contaminants may be determined by the US EPA or Wisconsin Department of Health Services. If a Health Index is exceeded a system may be required to post a public notice.
Level 1 Assessment	A Level 1 assessment is a study of the water system to identify potential problems and determine, if possible, why total coliform bacteria have been found in our water system.
Level 2 Assessment	A Level 2 assessment is a very detailed study of the water system to identify potential problems and determine, if possible, why an E. coli MCL violation has occurred or why total coliform bacteria have been found in our water system, or both, on multiple occasions.
MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MFL	million fibers per liter
MRDL	Maximum residual disinfectant level: The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
MRDLG	Maximum residual disinfectant level goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
mrem/year	millirems per year (a measure of radiation absorbed by the body)
NTU	Nephelometric Turbidity Units
pCi/l	picocuries per liter (a measure of radioactivity)
ppm	parts per million, or milligrams per liter (mg/l)
ppb	parts per billion, or micrograms per liter (ug/l)
ppt	parts per trillion, or nanograms per liter

Term	Definition
ppq	parts per quadrillion, or picograms per liter
PHGS	PHGS: Public Health Groundwater Standards are found in NR 140 Groundwater Quality. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
RPHGS	RPHGS: Recommended Public Health Groundwater Standards: Groundwater standards proposed by the Wisconsin Department of Health Services. The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
SMCL	Secondary drinking water standards or Secondary Maximum Contaminant Levels for contaminants that affect taste, odor, or appearance of the drinking water. The SMCLs do not represent health standards.
TCR	Total Coliform Rule
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

Detected Contaminants

Your water was tested for many contaminants last year. We are allowed to monitor for some contaminants less frequently than once a year. The following tables list only those contaminants which were detected in your water. If a contaminant was detected last year, it will appear in the following tables without a sample date. If the contaminant was not monitored last year, but was detected within the last 5 years, it will appear in the tables below along with the sample date.

Disinfection Byproducts

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2025)	Violation	Typical Source of Contaminant
HAA5 (ppb)	DBP3	60	60	24	24		No	By-product of drinking water chlorination
TTHM (ppb)	DBP3	80	0	7.1	7.1		No	By-product of drinking water chlorination

Inorganic Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2025)	Violation	Typical Source of Contaminant
ARSENIC (ppb)		10	n/a	1	0 - 1	4/3/2023	No	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes
BARIUM (ppm)		2	2	0.122	0.057 - 0.122	4/3/2023	No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
FLUORIDE (ppm)		4	4	0.1	0.1 - 0.1	4/3/2023	No	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
NITRATE (NO3-N) (ppm)		10	10	2.11	0.89 - 2.11		No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
SELENIUM (ppb)		50	50	1	1	4/3/2023	No	Discharge from petroleum and metal refineries; Erosion of natural deposits; Discharge from mines
SODIUM (ppm)		n/a	n/a	32.60	3.03 - 32.60	4/3/2023	No	n/a
THALLIUM TOTAL (ppb)		2	0.5	0.3	0.2 - 0.3	4/3/2023	No	Leaching from ore-processing sites; Discharge from electronics, glass, and drug factories

Contaminant (units)	Action Level	MCLG	90th Percentile Level Found	Range	# of Results	Sample Date (if prior to 2025)	Violation	Typical Source of Contaminant
COPPER (ppm)	AL=1.3	1.3	0.1370	0.0000 - 0.2280	0 of 20 results were above the action level.	6/20/2023	No	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
LEAD (ppb)	AL=15	0	0.00	0.00 - 7.54	0 of 20 results were above the action level.	6/20/2023	No	Corrosion of household plumbing systems; Erosion of natural deposits

PFAS Contaminants with a Recommended Health Advisory Level

Perfluoroalkyl and polyfluoroalkyl substances (PFAS) are a large group of human-made chemicals that have been used in industry and consumer products worldwide since the 1950. The following table list PFAS contaminants which were detected in your water and that have a Recommended Public Health Groundwater Standard (RPHGS) or Health Advisory Level (HAL). There are no violations for detections of contaminants that exceed the RPHGS or HAL. The RPHGS are levels at which concentrations of the contaminant present a health risk and are based on guidance provided by the Wisconsin Department of Health Services.

Note: The recommended health-based levels in the table below were in effect in 2024. These levels were revised by WDHS in 2025. They can be found here <https://www.dhs.wisconsin.gov/water/gws.htm>.

Typical Source of Contaminant		Drinking water is one way that people can be exposed to PFAS. In Wisconsin, two-thirds of people use groundwater as their drinking water source. PFAS can get in groundwater from places that make or use PFAS and release from consumer products in landfills.			
Contaminant (units)	Site	RPHGS or HAL (PPT)	Level Found	Range	Sample Date (if prior to 2025)
PFBS (ppt)		450000	1.38	0.29 - 2.29	
PFHXS (ppt)		40	3.38	1.07 - 3.38	
PFOS (ppt)		20	1.88	0.47 - 2.85	
PFOA (ppt)		20	0.91	0.00 - 0.91	
PFHXA (ppt)		150000	0.11	0.00 - 0.42	
PFBA (ppt)		10000	0.99	0.99	
PFOA AND PFOS TOTAL (ppt)		20	2.79	0.47 - 3.32	

Synthetic Organic Contaminants including Pesticides and Herbicides

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2025)	Violation	Typical Source of Contaminant
ATRAZINE (ppb)		3	3	0.0	0.0 - 0.0	4/3/2023	No	Runoff from herbicide used on row crops
DI(2-ETHYLHEXYL) PHTHALATE (ppb)		6	0	0.5	0.0 - 0.5	4/3/2023	No	Discharge from rubber and chemical factories

Volatile Organic Contaminants

Contaminant (units)	Site	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2025)	Violation	Typical Source of Contaminant
TRICHLOROETHYLENE (ppb)		5	0	1.9	1.9		No	Discharge from metal degreasing sites and other factories
TOLUENE (ppm)		1	1	0.0026	0.0026		No	Discharge from petroleum factories

Unregulated Contaminants

Unregulated contaminants are those for which EPA has not established drinking water standards. The purpose of unregulated contaminant monitoring is to assist EPA in determining the occurrence of unregulated contaminants in drinking water and whether future regulation is warranted. EPA required us to participate in this monitoring.

Within the last 12 months we conducted Unregulated Contaminant Monitoring in accordance with US EPA rules. We are required to inform you of this sampling. We are only required to include results showing detections within this report; however, if you would like a copy of all results, please contact us at (608) 326-8213.

The City of Prairie du Chien performed UCMR testing on 12/15/25. Well #1 had No Detects, Well #3 had 0.0036 ppt of PFHXS and Well #4 had 0.011 ppt of PFHXS and 0.039 of PFOS. Well #4 was also tested on 5/16/25, results were 0.0035 ppt of PFHXS and 0.011 of PFOS.

Additional Health Information

Lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Prairie Du Chien Waterworks is responsible for providing high quality drinking water and removing lead pipes but cannot control the variety of materials used in plumbing components in your home. You share the responsibility for protecting yourself and your family from the lead in your home plumbing. You can take responsibility by identifying and removing lead materials within your home plumbing and taking steps to reduce your family's risk. Before drinking tap water, flush your pipes for several minutes by running your tap, taking

a shower, doing laundry or a load of dishes. You can also use a filter certified by an American National Standards Institute accredited certifier to reduce lead in drinking water. If you are concerned about lead in your water and wish to have your water tested, contact Prairie Du Chien Waterworks (Bill Rodenkirch at (608) 326-8213). Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available at <http://www.epa.gov/safewater/lead>.

Previous years of sampling have found lead levels of 0.00 (ppb) were determined as a value represented by the 90th percentile of all samples collected within the city's water distribution system. These levels may be found because of either a lead gooseneck which connects the water main to the water service or from erosion of natural deposits and/or corrosion of household plumbing at this location. The Prairie du Chien Water Department is taking action to reduce the lead level found at these locations.

Additional Information on Service Line Materials

We developed an inventory of service lines connected to our distribution system. You can access the inventory by following these instructions: Go to the City website at www.cityofpdc.com under the Departments tab, go to Water and scroll towards the bottom of the page and click on PdC Water Service Line Inventory Report to access the report.

Thank you for allowing us to continue providing your family with clean, quality water this year. In order to maintain a safe and dependable water supply we sometimes need to make improvements that will benefit all our customers. Thank you for understanding.

We at the Prairie du Chien Water Department work around the clock to provide top quality water to every tap. We ask that all customers help us protect our water sources, which are the heart of our community, our way of life and our children's future.

Quality On Tap,
Prairie du Chien Water Department

2025 CONSUMER CONFIDENCE REPORT (CCR) CERTIFICATION

Community Water System Name: PRAIRIE DU CHIEN WATERWORKS
Community Water System ID: 61202504

You must complete and send this form, along with an actual copy of the CCR, by July 1, 2026 to your Regional DNR Drinking Water Representative at the following address:
ALEJANDRO AVALOS, DNR SERVICE CENTER, 3550 MORMON COULEE RD, LA CROSSE, WI 54601,
608-790-5907

I confirm that this system's Consumer Confidence Report was distributed to customers as indicated below and information contained in the CCR is correct and consistent with compliance data submitted to DNR.

Certified by:

(Name, Title) Larry Gates, Utility Director
(Phone) 608-326-6406 x20

(Date) 3/5/26
(E-mail address) lgates@prairieduchien-wi.gov

Required Delivery: This system has 501-10,000 consumers. In addition to making the CCR available to the public upon request, **at least one** of the following delivery methods is required. Check the option that was completed and include the required information. *Electronic delivery requires completion of additional information on back page.

Option 1 - CCR was distributed by mail or direct delivery to all customers served by the water system.
List method and date of delivery: _____

Option 2 - CCR was distributed electronically to all customers served by the water system. Identify the method of electronic delivery used from the back page and submit the required information.

Option 3 - CCR was published in a local newspaper **and** each customer served by the water system was informed in newspaper, water bill or other method that CCR will not be mailed but is available upon request.

List method of notification that CCR will not be mailed: _____
Attach copy, name of publication and date.

Option 4 - CCR was distributed by mail, electronically or direct delivery to all customers served by the water system **and** CCR was also published in a local newspaper.

List method and date of delivery: _____
Attach copy, name of publication and date.

Good Faith Effort: If you have any non-bill paying consumers (e.g., business customers, renters, workers) you must make good faith effort to also reach these water users. **At least one** of the following methods is required, in addition to the method(s) selected above for your population. The same method may not be used for both this section and the section above. **Check all that were completed and attach the required information.**

Published CCR in local newspaper. Copy attached.

Posted CCR in public places. List of locations attached.

Advertised availability of CCR upon request. Announcement attached.

Posted CCR on the Internet at: https://cityofpdc.com/vertical/sites/%7B2B4E3FAC-3791-4F66-96C1-96E5F2FDBF40%7D/uploads/2025_CCR.pdf

Mailed CCR to postal patrons in service area. Zip codes used are attached.

Delivered multiple CCR copies to single bill addresses serving apartments, businesses, and large employers, etc. List of addresses attached.

Delivered CCR to community organizations. Attach list.

Other. Description attached.

Electronic Delivery: If electronic delivery was used in lieu of mailing the CCR, you must provide the additional information outlined on the back page.

Electronic Delivery Information - check which method of electronic delivery was used:

Option 1 - A bill or other mailing to customers contained a link (URL) that takes the reader directly to the CCR. The URL was prominently displayed in the mailing. It included an option for the customer to request a paper CCR and included a statement about water quality to promote readership. In addition, a separate notification was given to customers who use electronic payment, since not all customers who electronically pay their bills may receive a paper bill or open a paper bill if they do receive it.

A copy of the bill or mailing is attached.

A copy of the notification given to customers who use electronic payment is attached.

Option 2 - An e-mail was sent to consumers containing a link (URL) that takes the reader directly to the CCR. The e-mail included a statement encouraging readership. It also instructed how to request a paper CCR. E-mails that bounced back as undeliverable were addressed by sending the customer a CCR by another direct delivery method.

A copy of the e-mail message is attached.

Undeliverable e-mail messages were addressed by doing the following: _____.

Option 3 - An e-mail was sent to consumers containing an electronic copy of the CCR as an attachment in a format that can be viewed without paying for additional software (e.g., PDF format). The e-mail included a statement encouraging readership. It also instructed how to request a paper CCR. E-mails that bounced back as undeliverable were addressed by another direct delivery method.

A copy of the e-mail message is attached.

Undeliverable e-mail messages were addressed by doing the following: _____.

Option 4 - An e-mail was sent to consumers containing the CCR as text and tables within the message. The e-mail included a statement encouraging readership. It also instructed how to request a paper CCR. E-mails that bounced back as undeliverable were addressed by sending the customer a CCR by another direct delivery method.

A copy of the e-mail message is attached.

Undeliverable e-mail messages were addressed by doing the following: _____.

CCR will be available at;

1. City Hall
214 E. Blackhawk Ave.
Prairie du Chien, WI 53821

2. Prairie du Chien Memorial Library
125 S. Wacouta Ave.
Prairie du Chien, WI 53821

Compliance Maintenance Annual Report

Prairie Du Chien Wastewater Treatment Facility

Last Updated: Reporting For:
5/5/2026 2025

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.6427	x	320	x	8.34	=	1,714
February	0.6307	x	229	x	8.34	=	1,205
March	0.6647	x	296	x	8.34	=	1,642
April	0.6885	x	361	x	8.34	=	2,071
May	0.7102	x	255	x	8.34	=	1,511
June	0.6717	x	303	x	8.34	=	1,699
July	0.7499	x	255	x	8.34	=	1,595
August	0.7386	x	239	x	8.34	=	1,472
September	0.6836	x	351	x	8.34	=	1,999
October	0.6335	x	351	x	8.34	=	1,857
November	0.6180	x	284	x	8.34	=	1,466
December	0.6442	x	290	x	8.34	=	1,558

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	2.5	x	90	=	2.25
		x	100	=	2.5
Design BOD, lbs/day	2690	x	90	=	2421
		x	100	=	2690

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Prairie Du Chien Wastewater Treatment Facility

Last Updated: Reporting For:
5/5/2026 2025

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

2025-06-25

- No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

- Yes

- No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

- Yes

- No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

- Yes Yes Yes

- No No No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

- Yes 531,301 gallons

- No

Holding Tanks

- Yes 489,490 gallons

- No

Grease Traps

- Yes 52,610 gallons

- No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

We have noticed that receiving FOG from haulers has caused a foaming issue at our basins and final clarifiers.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

- Yes

- No

If yes, describe the situation and your community's response.

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<p>6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	6	1	0	0
February	30	27	5	1	0	0
March	30	27	7	1	0	0
April	30	27	11	1	0	0
May	30	27	8	1	0	0
June	30	27	5	1	0	0
July	30	27	2	1	0	0
August	30	27	2	1	0	0
September	30	27	2	1	0	0
October	30	27	3	1	0	0
November	30	27	2	1	0	0
December	30	27	2	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)
2025-06-25

No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

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If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?
 Yes
 No
If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?
 Yes
 No
 N/A
Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	5	1	0	0
February	30	27	4	1	0	0
March	30	27	4	1	0	0
April	30	27	5	1	0	0
May	30	27	5	1	0	0
June	30	27	5	1	0	0
July	30	27	2	1	0	0
August	30	27	3	1	0	0
September	30	27	2	1	0	0
October	30	27	2	1	0	0
November	30	27	3	1	0	0
December	30	27	2	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.810	1	0
February	1	0.434	1	0
March	1	0.536	1	0
April	1	0.356	1	0
May	1	0.266	1	0
June	1	0.580	1	0
July	1	0.421	1	0
August	1	0.178	1	0
September	1	0.158	1	0
October	1	0.169	1	0
November	1	0.489	1	0
December	1	0.345	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.
Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

400.7 acres

2.1.2 How many acres did you use?

109.7 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			0					0						0	0
Cadmium		39	85			.62					1						0	0
Copper		1500	4300			280					410						0	0
Lead		300	840			10					14						0	0
Mercury		17	57			0					.4						0	0
Molybdenum	60		75			4.5					6					0		0
Nickel	336		420			11					16					0		0
Selenium	80		100			0					0					0		0
Zinc		2800	7500			480					920						0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

0 (0 Points)

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- 1-2 (10 Points)
- > 2 (15 Points)
- 3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)
 - Yes
 - No (10 points)
 - N/A - Did not exceed limits or no HQ limit applies (0 points)
 - N/A - Did not land apply biosolids until limit was met (0 points)
- 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0 Exceedence Points
 - 0 (0 Points)
 - 1 (10 Points)
 - > 1 (15 Points)
- 3.1.4 Were biosolids land applied which exceeded the ceiling limit?
 - Yes (20 Points)
 - No (0 Points)
- 3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

0

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	03/01/2025 - 03/31/2025
Density:	479,842
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Aerobic Digestion
Process Description:	We waste from our final clarifiers to a gravity belt thickener. It then gets pumped to our digesters. Waste is pumped to storage tanks then hauled to sludge sites.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	08/01/2025 - 08/31/2025
Density:	207,586
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	We waste from our final clarifiers to a gravity belt thickener. It then gets pumped to our digesters. Waste is pumped to storage tanks and then hauled to sludge sites.

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<p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application. 4.2.1 Was the limit exceeded or the process criteria not met at the time of land application? <input type="radio"/> Yes (40 Points) <input checked="" type="radio"/> No If yes, what action was taken? <input style="width: 100%;" type="text"/></p>	0																												
<p>5. Vector Attraction Reduction (per outfall): 5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr><td style="width: 40%;">Outfall Number:</td><td style="text-align: center;">002</td></tr> <tr><td>Method Date:</td><td style="text-align: center;">03/31/2025</td></tr> <tr><td>Option Used To Satisfy Requirement:</td><td style="text-align: center;">Injection when land apply</td></tr> <tr><td>Requirement Met:</td><td style="text-align: center;">Yes</td></tr> <tr><td>Land Applied:</td><td style="text-align: center;">No</td></tr> <tr><td>Limit (if applicable):</td><td></td></tr> <tr><td>Results (if applicable):</td><td></td></tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr><td style="width: 40%;">Outfall Number:</td><td style="text-align: center;">002</td></tr> <tr><td>Method Date:</td><td style="text-align: center;">08/31/2025</td></tr> <tr><td>Option Used To Satisfy Requirement:</td><td style="text-align: center;">Injection when land apply</td></tr> <tr><td>Requirement Met:</td><td style="text-align: center;">Yes</td></tr> <tr><td>Land Applied:</td><td style="text-align: center;">Yes</td></tr> <tr><td>Limit (if applicable):</td><td></td></tr> <tr><td>Results (if applicable):</td><td></td></tr> </table> <p>5.2 Was the limit exceeded or the process criteria not met at the time of land application? <input type="radio"/> Yes (40 Points) <input checked="" type="radio"/> No If yes, what action was taken? <input style="width: 100%;" type="text"/></p>	Outfall Number:	002	Method Date:	03/31/2025	Option Used To Satisfy Requirement:	Injection when land apply	Requirement Met:	Yes	Land Applied:	No	Limit (if applicable):		Results (if applicable):		Outfall Number:	002	Method Date:	08/31/2025	Option Used To Satisfy Requirement:	Injection when land apply	Requirement Met:	Yes	Land Applied:	Yes	Limit (if applicable):		Results (if applicable):		0
Outfall Number:	002																												
Method Date:	03/31/2025																												
Option Used To Satisfy Requirement:	Injection when land apply																												
Requirement Met:	Yes																												
Land Applied:	No																												
Limit (if applicable):																													
Results (if applicable):																													
Outfall Number:	002																												
Method Date:	08/31/2025																												
Option Used To Satisfy Requirement:	Injection when land apply																												
Requirement Met:	Yes																												
Land Applied:	Yes																												
Limit (if applicable):																													
Results (if applicable):																													
<p>6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? <input checked="" type="radio"/> >= 180 days (0 Points) <input type="radio"/> 150 - 179 days (10 Points) <input type="radio"/> 120 - 149 days (20 Points) <input type="radio"/> 90 - 119 days (30 Points) <input type="radio"/> < 90 days (40 Points) <input type="radio"/> N/A (0 Points) 6.2 If you checked N/A above, explain why. <input style="width: 100%;" type="text"/></p>	0																												
<p>7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: <input style="width: 100%;" type="text"/></p>																													

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"> ● Yes ○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"> ● Yes ○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"> ● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/> ○ No (40 points)<input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"> ● Yes ○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"> ● Yes ○ Paper file system ○ Computer system ● Both paper and computer system ○ No (10 points) 	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"> ● Yes ○ No 	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"> ○ Excellent ● Very good ○ Good ○ Fair ○ Poor <p>Describe your rating:</p>	

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The wastewater plant is showing it's age but operators are performing the needed maintenance on the equipment the plant.
--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

JOHN D RICKLEFF

Certification No:

37841

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes		X		
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff

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<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: <input checked="" type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. Advanced Certification: <input type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Tina Fuller"/></p> <p>Telephone: <input style="width: 100px;" type="text" value="608-326-6406"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 200px;" type="text" value="tfuller@prairieduchien-wi.gov"/></p>													
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 50px;" type="text" value="2025"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0												
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>													
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 50px;" type="text" value="2025"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>													
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; border: 1px solid black; text-align: right;">1,304,594.90</td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="border: 1px solid black; text-align: right;">0.00</td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="border: 1px solid black; text-align: right;">1,304,594.90</td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">+</td> <td style="border: 1px solid black; text-align: right;">\$ 124,738.00</td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR	\$	1,304,594.90	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	0.00	3.2.3 Adjusted January 1st Beginning Balance	\$	1,304,594.90	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$ 124,738.00	
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	1,304,594.90											
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	0.00											
3.2.3 Adjusted January 1st Beginning Balance	\$	1,304,594.90											
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$ 124,738.00											

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,429,332.90

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 1,228,800.00

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Water Quality Trading Project for Phosphorus Compliance	\$1,800,000	2026
2	The City is planning on performing a complete plant upgrade for the year 2028. This would include the headend of the plant with new bar screening and material removal, the moving of the grit removal system and upgrading, the process of making the bio-p process permanent, constructing a new blower building with new piping, and the removal of the gravity belt thickener and replacing it with a caking system with a storage building for sludge. The plant would also replace the generators within the facility	\$14,300,000	2028

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	2,004	0
February	1,874	0
March	1,920	0
April	1,966	0
May	2,014	0
June	2,190	0
July	2,125	0
August	2,218	0
September	2,000	0
October	1,818	0
November	1,828	0
December	2,049	0
Total	24,006	0
Average	2,001	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

None

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	141,200	19.92	7,088	53.13	2,658	1,458
February	132,900	17.66	7,525	33.74	3,939	1,552
March	142,300	20.61	6,904	50.90	2,796	1,308
April	137,500	20.66	6,655	62.13	2,213	587
May	140,500	22.02	6,381	46.84	3,000	105
June	99,200	20.15	4,923	50.97	1,946	8
July	143,900	23.25	6,189	49.45	2,910	8
August	149,300	22.90	6,520	45.63	3,272	9
September	140,100	20.51	6,831	59.97	2,336	11
October	123,000	19.64	6,263	57.57	2,137	257
November	119,200	18.54	6,429	43.98	2,710	1,077
December	151,200	19.97	7,571	48.30	3,130	1,621
Total	1,620,300	245.83		602.61		8,001
Average	135,025	20.49	6,607	50.22	2,754	667

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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<p><input type="text"/></p> <p>7.2.2 Comments:</p> <p><input type="text"/></p> <p>7.3 Future Energy Related Equipment</p> <p>7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?</p> <p><input type="text"/></p>
<p>8. Biogas Generation</p> <p>8.1 Do you generate/produce biogas at your facility?</p> <p><input checked="" type="radio"/> No</p> <p><input type="radio"/> Yes</p> <p>If Yes, how is the biogas used (Check all that apply):</p> <p><input type="checkbox"/> Flared Off</p> <p><input type="checkbox"/> Building Heat</p> <p><input type="checkbox"/> Process Heat</p> <p><input type="checkbox"/> Generate Electricity</p> <p><input type="checkbox"/> Other:</p> <p><input type="text"/></p>
<p>9. Energy Efficiency Study</p> <p>9.1 Has an Energy Study been performed for your treatment facility?</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> Yes</p> <p><input checked="" type="checkbox"/> Entire facility</p> <p>Year: <input type="text" value="2023"/></p> <p>By Whom: <input type="text" value="Delta 3 Engineering"/></p> <p>Describe and Comment:</p> <p><input type="text" value="The engineering firm reviewed their findings of the audit and decided that a complete plant upgrade is needed."/></p> <p><input type="checkbox"/> Part of the facility</p> <p>Year: <input type="text"/></p> <p>By Whom: <input type="text"/></p> <p>Describe and Comment:</p> <p><input type="text"/></p>

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2022-05-03

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

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A description of routine operation and maintenance activities (see question 2 below)
 Capacity assessment program
 Basement back assessment and correction
 Regular O&M training
 Design and Performance Provisions [NR 210.23 (4) (e)]
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 Construction, Inspection, and Testing
 Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]
 Does your emergency response capability include:
 Responsible personnel communication procedures
 Response order, timing and clean-up
 Public notification protocols
 Training
 Emergency operation protocols and implementation procedures
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="100"/>	% of system/year
Root removal	<input type="text" value="20"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="5"/>	% of system/year
Manhole inspections	<input type="text" value="100"/>	% of system/year
Lift station O&M	<input type="text" value="52"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="1"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services

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River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

27.0	Total actual amount of precipitation last year in inches
33	Annual average precipitation (for your location)
30	Miles of sanitary sewer
7	Number of lift stations
0	Number of lift station failures
2	Number of sewer pipe failures
7	Number of basement backup occurrences
11	Number of complaints
0.6730	Average daily flow in MGD (if available)
0.7499	Peak monthly flow in MGD (if available)
0.0312	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.07	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.23	Basement backups (number/sewer mile)
0.37	Complaints (number/sewer mile)
1.1	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

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5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:	
The department had the manholes in the floodway along N. Main St. grouted and epoxied.	
5.4 What is being done to address infiltration/inflow in your collection system?	
The City is looking at the additional manholes in the area that receives high water levels during flooding.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0020257

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	128
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing Body or Owner:	<input type="text" value="City of Prairie du Chien Common Council"/>
Date of Resolution or Action Taken:	<input type="text" value="2026-06-02"/>
Resolution Number:	<input type="text"/>
Date of Submittal:	<input type="text"/>
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):	
Influent Flow and Loadings: Grade = A	<input type="text"/>
Effluent Quality: BOD: Grade = A	<input type="text"/>
Effluent Quality: TSS: Grade = A	<input type="text"/>
Effluent Quality: Phosphorus: Grade = A	<input type="text"/>
Biosolids Quality and Management: Grade = A	<input type="text"/>
Staffing: Grade = A	<input type="text"/>
Operator Certification: Grade = A	<input type="text"/>
Financial Management: Grade = A	<input type="text"/>
Collection Systems: Grade = A (Regardless of grade, response required for Collection Systems if SSOs were reported)	<input type="text"/>
ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) G.P.A. = 4.00	
<input type="text"/>	